MINUTES OF THE MEETING OF THE
NORTHLAND DISTRICT HEALTH BOARD – PART I
HELD ON MONDAY 14 FEBRUARY 2011
LEARNING CENTRE,
MAUNU HOUSE,
WHANGAREI HOSPITAL
COMMENCING AT 10.30AM

PRESENT
Tony Norman (Chair)  Pauline Allan-Downs
John Bain  Craig Brown
Greg Gent  Libby Jones
Sally Macauley  June McCabe
Bill Sanderson  Sharon Shea

IN ATTENDANCE
Karen Roach (CEO), Fleur King, Kathryn Leydon, Robert Paine, Julie Shepherd, Kim Tito

Members of the public

Karakia was said by Pauline Allan-Downs

FIRE PROCEDURES
The fire exits were noted

1. APOLOGIES
Apologies were received from Colin Kitchen

2. CONFLICTS OF INTEREST
The Chair reminded Board members that in keeping with agreed protocol, conflicts of interest should be declared on a meeting-by-meeting basis as issues arise

3. CONFIRMATION OF THE MINUTES
The following amendments were requested to the minutes:

Page 6, Conflicts of Interest, “Sharon Shea is a consultant who has worked with MSD & Te Puni Kokiri and is a Director of Tihi Pharmaceuticals Ltd. Sharon does not have any clients in the Northland DHB area”. “John Bain is Chair of the Northland Emergency Services Trust”.

Page 8, Financial Report, sixth bullet point “forward foreign exchange contracts have been entered into”
IT WAS MOVED THAT the minutes of the meeting held on 13 December 2010 be accepted subject to the above amendments

MOVED June McCabe : SECONDED John Bain CARRIED

4. MATTERS/ACTIONS ARISING FROM 13 DECEMBER 2011

A request was made for Board members to receive a copy of all presentations in advance of the board meeting.

Maori Health
Presentation on the 2009/10 Maori NGO Spend - GM, SD&F and Maori Health
 • A request was made for information detailing the outcomes of Maori health funding to Maori Health Providers
 • It was noted that 75% of Maori choose to access mainstream services rather than Maori health providers

Annual leave balances
Presentation on management of annual leave within the Northland DHB – GM, Finance

5. ADVISORY COMMITTEES

There were no advisory committee meetings in January or February 2011

6. CHAIR’S REPORT

The Chair spoke to the report

7. CHIEF EXECUTIVE’S REPORT

The CEO spoke to the report
 • The DHB has proposed strategic capital funding be allocated to renovations at the Bay of Islands site. Prior to renovations a model of care for the hospital will be prepared and a proposal will be presented to the Board for approval

IT WAS MOVED THAT the Board receive the Chair’s and CEO’s report

MOVED Tony Norman : SECONDED Pauline Allan-Downs CARRIED

7.1 SERVICE DEVELOPMENT & FUNDING AND MAORI HEALTH REPORT

The GM, SD&F and Maori Health spoke to the report:
 • The CEO is Chair of the Northland Immunisation Steering Group. A social marketing campaign will be undertaken. Discussion around the need to identify why some Northlanders choose not to vaccinate their children
 • The average cost of bariatric surgery is approximately $20k
 • Difficulties arise attempting to align or vary national contracts
 • The evaluation of the four Regional Cancer Networks will be discussed at the next Northland Cancer Control Steering Group meeting
 • The National Pharmacy service funding and contracting agreement is due for consultation with the sector

IT WAS MOVED THAT the Board receive the SD&F and Maori Health report

MOVED Sharon Shea : SECONDED Bill Sanderson CARRIED
7.2 FINANCIAL REPORT – DECEMBER 2010

The GM, Finance spoke to the Financial Report

- The consolidated financial result for the month shows an operating surplus of $593k against a budgeted surplus of $646k, unfavourable to budget by $53k
- Year to date the consolidated financial result shows an operating surplus of $746k against a budgeted deficit of $592k, favourable to budget by $1,338k.
- The cashflow paragraph on page 34 should read: “Cash flow for the month was a net inflow of funds of $30,152k, which was $30,684k favourable to budget, due to the receipt of January revenue from the Ministry of Health in December (budgeted to be received in January). Year-to-date net cash inflow is $29,345k, which is $33,303k favourable to budget”
- Elective Caseweights are slightly behind budget. This will be discussed at HAC next month and relate mostly to Orthopaedics. An assurance was given that Northland DHB will deliver all elective caseweights by the end of the financial year
- Northland DHB funds invested through BNZ are to be spread among more counterparties but the approved categories will not be changing

IT WAS MOVED THAT the Board receive the Finance report

MOVED Craig Brown : SECONDED John Bain CARRIED

8. GENERAL BUSINESS

8.1 Report on 2010 DHB Triennial Elections

The report was noted

9. NEXT MEETING DETAILS

The date of the next meeting is Monday 14 March 2011, 9.00am at the Learning Centre, Maunu House, Whangarei Hospital

10. RESOLUTION TO EXCLUDE THE PUBLIC

Resolution to Exclude the Public

Recommendation:
“That the public be excluded from the following part of this meeting, under Schedule 3, Clause 32 of the NZ Public Health & Disability Act 2000 and in accordance, with the Official Information Act 1982 as detailed in the table below;”

<table>
<thead>
<tr>
<th>Agenda item and general subject of the matter to be discussed</th>
<th>Reason</th>
<th>Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>11. Confirmation of minutes for meeting held on 13 December 2010 – Public excluded session</td>
<td>For reasons given in the previous meeting</td>
<td></td>
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<tr>
<td>12. Matters Arising/Actions Arising</td>
<td>As above</td>
<td></td>
</tr>
<tr>
<td>13. Oral Health Business Case – Land &amp; Leases</td>
<td>Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</td>
<td>9 (2)(j)</td>
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<td>Item Description</td>
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<td>14.</td>
<td>Northern Regional Shared Services Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</td>
<td>9 (2)(j)</td>
</tr>
<tr>
<td>15.</td>
<td>Whangarei Hospital Redevelopment Stage 1 – Amendments to Project Plan, Project Control Group and CEO Delegated Authority Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</td>
<td>9 (2)(j)</td>
</tr>
<tr>
<td>16.</td>
<td>Board Committee Appointments Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</td>
<td>9 (2)(j)</td>
</tr>
<tr>
<td>17.</td>
<td>Draft 2011/12 Annual Plan and Statement of Intent Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</td>
<td>9 (2)(j)</td>
</tr>
<tr>
<td>18.</td>
<td>Electricity Contract Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</td>
<td>9 (2)(j)</td>
</tr>
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<td>19.</td>
<td>Risk Management/Initiatives Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</td>
<td>9 (2)(j)</td>
</tr>
</tbody>
</table>

MOVED Bill Sanderson : SECONDED Pauline Allan-Downs CARRIED
11. CONFIRMATION OF MINUTES FOR MEETING HELD ON 13 DECEMBER 2010 – PUBLIC EXCLUDED SESSION
The minutes were approved

12. MATTERS ARISING / ACTIONS ARISING
There were no matters arising

13. ORAL HEALTH BUSINESS CASE – LAND & LEASES
The submission was approved

14. NORTHERN REGIONAL SHARED SERVICES
The submission was approved

15. WHANGAREI HOSPITAL REDEVELOPMENT STAGE 1 – AMENDMENTS TO PROJECT PLAN, PROJECT CONTROL GROUP AND CEO DELEGATED AUTHORITY
The submissions were approved

16. BOARD COMMITTEE APPOINTMENTS
The submission was approved

17. DRAFT 2011/12 ANNUAL PLAN AND STATEMENT OF INTENT
The submission was approved

18. ELECTRICITY CONTRACT
The submission was approved

19. RISK MANAGEMENT/INITIATIVES
The initiatives were discussed

The meeting came out of committee at 1.07pm

A farewell karakia was said by Pauline Allan-Downs

The meeting closed at 1.08pm

Confirmed that these minutes constitute a true and correct record of the proceedings of the meeting

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CHAIR DATE