

**DRAFT MINUTES OF THE MEETING OF THE
NORTHLAND DISTRICT HEALTH BOARD
HOSPITAL ADVISORY COMMITTEE**

**HELD ON MONDAY 7 MARCH 2016
IN TANGIHUA ROOM, TOHORA HOUSE, WHANGAREI HOSPITAL**

COMMENCING AT 9.00 AM

PRESENT

Bill Sanderson (Chair)
Win Bennett
Sally Macauley
Chris Reid

John Bain
Libby Jones
Tony Norman
Denise Jensen

IN ATTENDANCE

Nick Chamberlain (CEO), Margareth Broodkoorn, Meng Cheong, Kathryn Leydon,
Andrew Potts, Jeanette Wedding, Mike Roberts, Neil Beney, Sam Bartrum,
Jodie Moselen (notes)

FIRE PROCEDURES

The fire exits were noted

KARAKIA

Margareth Broodkoorn

APOLOGIES

- Nil

CONFLICTS OF INTEREST

The Chair reminded Board members that in keeping with agreed protocol, conflicts of interest should be declared on a meeting-by-meeting basis as issues arise

1. COMMITTEE MINUTES

1.1 Confirmation of Minutes

It was moved that the minutes of the meeting held on 16 November 2015 be approved

MOVED John Bain **SECONDED** Libby Jones **CARRIED**

It was moved that the minutes of the meeting held on 25 January 2016 be approved

MOVED Sally Macauley **SECONDED** Tony Norman **CARRIED**

1.2 Matters/Actions Arising

Bay Of Islands ED Department Presentations

- Update on presentations at Bay of Islands ED deferred to the next HAC meeting as there is still some outstanding information to be gathered

2. CHAIR'S REPORT

- The Chair welcomed new Board member Denise Jensen.
- The Chair noted that the opening of the new Maternity unit, Te Kotuku, went very well and that the Whakawatea for Kim Tito was well received by all who attended.

3. GENERAL BUSINESS

3.1 Hand Hygiene Report and Infection Control Update – Presentation: Dr David Hammer, Clinical Microbiologist

- NDHB has been taking part in an on-going Hand Hygiene New Zealand (HHNZ) audit which uses the WHO '5 moments of hand hygiene' framework to drive culture change and establish best hand hygiene practices.
- Initially only specific wards were audited resulting in mixed results as areas not being audited on a regular basis had less buy-in from staff and overall weaker results when they were tested. When the areas being audited were moved around the hospital this resulted in a drop from 78% down to 68% of total clean hand movements.
- In August 2015 the Hand Hygiene Steering Committee was created. This Committee started such projects to increase hand hygiene awareness as 'Hospital Wide Surveillance' and creating in-house auditors to complete checks.
- Over the last two years NDHB have certified 32 HHNZ gold in-house auditors which complete ongoing checks.
- A quality improvement survey was completed to gather patient feedback on what they experienced during their stay in hospital in regards to hand hygiene which provided mixed results.
- A mural has been put on the wall outside the hospital café with hospital staff on it – this is to empower patients and their families to ask if the staff they interact with practise good hand hygiene.
- Doctor compliance has increased from 60% to 81% between May 2014 and May 2015.
- The findings of this survey and others were presented at Grand Round where staff talked about the results and how to implement changes to achieve better outcomes in the future.
- To keep heading in the right direction it was noted that continued management support was important.

4. SYSTEMS PERFORMANCE

4.1 Operational Report

- The holiday period saw high levels of acute hospital activity. Mental Health has also been very busy during this time.
- Transfer of the Maternity services to the new Whangarei Hospital Maternity facility went well.
- Health and Safety readiness plan on track for the upcoming April 4 2016 changes.
- The Operational report was taken as read with the below highlights for each service noted.

Overview

Safety & Quality

- Strong performance in regards to preventing falls this reporting period.

Health Targets

- Strong performance in elective surgery discharges and smoking cessation advice targets.
- Improved performance was achieved in the cancer treatment target.

Service Delivery

- ESPI compliance was lost in January as a result of the reduction in elective output during the holiday period.
- Plan in place to resume compliance status by the end of April.

Population Health Status

- There were four cases of rheumatic fever during the 2015 calendar year. This is a great result, in comparison over the past three years there were approximately 14 – 15 cases per year. This result has been achieved through such initiatives as the school screening programme and improved community awareness campaigns.

Financial Sustainability

- Favourable result achieved for January as a result of maximising annual leave over the summer holiday period.

Engaged Workforce

- High levels on annual leave taken over the Christmas/New Year period and low sick leave rates as expected over this time of year.

Surgical

- Low elective activity reported for this period, approximately half of the normal rate for the same reporting period.
- Colonoscopy results have deteriorated since Whangarei Hospital stopped doing the additional colonoscopy lists. NDHB have now received new funding from MoH to start doing the additional lists again which should result in achieving the 65 % target again in a short timeframe.
- It was noted that Doctor David Lyon, consultant orthopaedic surgeon, recently retired from hospital work following an impressive 25 year career with Northland DHB.

Outpatients/Cancer and Blood Services

- October to December 2015 saw the best Service Delivery quarter with close to the 85% target being recorded.
- The Cancer and Blood Service were successful in securing access to the new immunotherapy drug, Nivolumab via a compassionate access scheme, due to good results of the trial this is continuing even though the trial has ended.
- It was noted some members of the public have been asking about the funding for Pembrolizumab (also under the brand name Keytruda). Request for Question and Answers on access to drugs not funded through PHARMAC.

Radiology

- The removal of the old MRI machine went well and the new MRI machine has been operational since mid-February.
- Performance against the six week waiting time target declined due to the MRI being out of action, this should increase now the new MRI is installed and up and running.
- Due to vacancies in Radiology both CT scanners are not working at maximum capacity as the workload is being matched to the availability of the current radiologists.
- Continuing high demand for PET CT scans resulting in increasing expenditure in this area.
- In a recent Health and Safety audit, it was found that having one radiographer working at night presented a risk when they were walking to their car at night by themselves. Options are being explored to mitigate this risk.

Laboratory Services

- An interim laboratory facilities upgrade at Whangarei Hospital is currently underway; this will enable IANZ accreditation to be retained.
- It was noted Dr Betsie Lombard has recently joined Northland DHB. Dr Lombard is an experienced consultant haematologist/histopathologist who had previously worked in Northland prior to transferring to Auckland DHB.

Older People and Clinical Support

- There were no recorded falls with harm in January which is a great result.
- Increased contact activity was up in January which is a pleasing result.
- An assessment was completed on the rehab unit which resulted in as many beds being opened as possible to meet demand.
- A shortage of physiotherapists is impacting on the amount of outpatient contacts being completed; this is currently being outsourced to meet the demand.
- There was a favourable overall result in this area for the reporting period.

Medical

- High activity was recorded during the holiday period. This resulted in the opening of beds that were previously closed.
- There was a small rise in readmission rates
- There was an increase in Average Length of Stay (ALOS) to 4.5 days.
- Due to not having a full recruitment of staff there has been increased reliance on locums which has resulted in a significant overspend.
- Acute Medical Patient pathway project is underway.
- The issue of an increased acute medical ALOS was raised, General Manager Medicine, Health of Older People, Emergency and Clinical Support to gather comparison information of the acute ALOS trends from January 2015 compared to January 2016 to be discussed at the next meeting. This includes information on; Actual bed days, re-admission numbers, age groups and local population numbers.

Renal

- Renal numbers continue to grow with the service almost at capacity.
- On-going work is being done to look at the trends of patients moving out of the Auckland area and into Northland.
- There has been an increase in spend in the Renal service which has meant an unfavourable financial result for January with many factors influencing this outcome.

Emergency

- The emergency department was the busiest it has been over the holiday period than in previous years. This has resulted in this service not meeting its targets for January.
- The new ED expansion layout is helping with the increased presentation numbers, the layout is constantly being looked at and discussed to find ways to better develop the ED for both patients and staff.
- There has been an increased expenditure for SMO's to cover RMO absences for January.
- It was noted there has been an increase in presentations to Whangarei Hospital since the only other after hours provider reduced its hours to 8am until 8 pm.

Mental Health

- High occupancy recorded for Mental Health in January with the Tumanako Unit at 98.9% occupancy and 96% occupancy for the three sub-acute units.
- Work is currently being done to address the capacity and demand issues; this mainly involves converting Tumanako from 25 beds to a full adult only service with up to 29 beds.
- Mental Health came in on budget for January which was a pleasing result.
- There were six new nurses recruited for Mental Health with recruitment still on-going to fill the outstanding positions.

District Hospitals

- Overall the district hospitals have been quieter than the same time last year except for Bay of Islands which has been exceeding capacity.
- Work is currently being done on the medical staffing scope across all three district hospitals.
- The Rural Registrar Training Programme began in December 2015 which has increased spend in this service.

Paediatric

- It was reported as a quieter than normal January apart from SCBU which was at 95% occupancy in January.
- It was noted that occupancy has increased for February.

Maternal

- Recruitment of midwives is a continuing issue. The service will look at bringing in agency midwives to help manage the demand until recruitment is completed.

4.2 Financial Report

- The Chief Financial Officer spoke to the financial report for January 2016. The report was taken as read.
- Overall January result was an operating surplus of \$422k against a budgeted deficit of \$210k.
- The higher amount of annual leave and the stoppage of non-essential services over the holiday period resulted in a reduction in financial pressure for the reporting period.
- There has been an improvement in ACC income, and donations including medical equipment.
- There is expected to be added pressure in the upcoming months due to increased activity in lists that were reduced over the Christmas period.
- An increased level of equipment repairs and replacements are due, this will impact on the budget

It was moved that the Operational and Financial Reports be received

MOVED Chris Reid **SECONDED** Tony Norman **CARRIED**

5. NEXT MEETING DETAILS

The next meeting will be held at 9.00am, Monday 18 April 2016, at the Te Waka Hauora, Kaitaia Hospital

6. RESOLUTION TO EXCLUDE THE PUBLIC

Recommendation:

“That the public be excluded from the following part of this meeting, under Schedule 3, Clause 32 of the NZ Public Health & Disability Act 2000 and in accordance with the Official Information Act 1982 as detailed in the table below;

IT WAS MOVED THAT the Committee move into Public Excluded meeting

MOVED Sally Macauley **SECONDED** John Bain **CARRIED**

Agenda item and general subject of the matter to be discussed	Reason	Reference
7.	Confirmation of minutes for meeting held on – Public excluded session 25 January 2016	For reasons given in the previous meeting

7. PUBLIC EXCLUDED MINUTES 25 JANUARY 2016

It was moved that the minutes of the meeting held on 25 January 2016 be approved

MOVED Sally Macauley **SECONDED** John Bain **CARRIED**

There being no further business the meeting closed at 10.45

Confirmed that these minutes constitute a true and correct record of the proceedings of the meeting.

CHAIR

DATE