

**MINUTES OF THE MEETING OF THE
NORTHLAND DISTRICT HEALTH BOARD
HOSPITAL ADVISORY COMMITTEE**

**HELD ON MONDAY 21 AUGUST 2017
TANGIHUA MEETING ROOM, WHANGAREI HOSPITAL**

COMMENCING AT 2.45 PM

PRESENT

John Bain (Chair)
Sue Brown
Debbie Evans
Gary Payinda

Libby Jones
Sally Macauley
Denise Jensen

IN ATTENDANCE

Nick Chamberlain, Neil Beney, Meng Cheong, Andrew Potts, John Wansbone, Kathryn Leydon, Jodie Moselen (notes)

Craig Brown

FIRE PROCEDURES

The fire exits were noted

APOLOGIES

CONFLICTS OF INTEREST

The Chair reminded Board members that in keeping with agreed protocol, conflicts of interest should be declared on a meeting-by-meeting basis as issues arise

1. COMMITTEE MINUTES

1.1 Confirmation of Minutes 10 July 2017

It was moved that the minutes of the meeting held on 10 July 2017 be approved

MOVED Denise Jensen SECONDED Libby Jones CARRIED

1.2 Matters/Actions Arising

1.2.1 Northland DHBs Stroke procedures – Presentation Dr Alan Davis, Clinical Director Health of Older People

- Presentation moved to November meeting

1.2.2 Report to be prepared to show percentage of admissions that come from rest homes which could be avoidable

- Refer to item 3.1

1.2.3 Report on the numbers of staff with accumulative leave over 240 hours

- The average number of entitled annual leave hours by Northland DHB staff as at August 2017 when benchmarked against all DHBs is the sixth lowest overall
- While all employees under the Holidays Act are provided with four weeks annual leave a large number of Northland DHB staff are entitled to five weeks due to long service leave
- Service and General Managers are all required to have strategies in place to reduce annual leave hours accrued including leave buy-outs when these are applicable
- A leave buy-out is paid at the staff members current hourly income and is not paid on the rate in which the leave was accrued

2. CHAIR'S REPORT

- Noted attendance at the recent Northern Region Long Term Investment Plan workshop in Auckland and the importance that Northland DHB is recognised as a rural DHB

3. GENERAL BUSINESS

3.1 Northland DHB Admissions to hospital from Aged Residential Care Facilities: Presentation – Alan Davis, Clinical Director Health of Older People

- Currently one in every five people in Northland are over the age of 65
- There are 26 aged residential care facilities in Northland with two thirds of them based in Whangarei
- There are five types of aged residential care facilities these are Rest home, Hospital, Dementia, Psychogeriatric and Psychogeriatric Plus
- All of these types of facilities are regulated under the Health and Disabilities Act
- To run any of the hospital based facilities cost approximately \$1000.00 per bed/per week
- Those who are in an aged care facility have an average shorter life expectancy
- The current spend on residential subsidies on a national level is approximately 40 million dollars per annum
- Northland DHB is well below the national average for the amount of people in aged care facilities for its population
- Of the patients that present to ED on average 50 of those are from an aged residential care facility
- Some interventions being put in place to help those in the aged care population include PARC a training project for staff working in this industry and ARCHUS: A multi-disciplinary team of staff that work with facilities to help better manage care plans for patients

SYSTEMS PERFORMANCE

4.1 Operational Report

- A large portion of the new House Officers due to start with Northland DHB in November have previously been trainees with several having completed the Pukawakawa programme
- It was noted that an increase in watches are included in the years budget
- Elective surgery rates are high than that of the health target. This is attributable to the inclusion in the count of minor procedures performed in ophthalmology and general surgery outpatient clinics
- A request for an update was made for more information to the Committee on the District Hospital Human Resources costs
- There is an increase in electricity costs due to the winter months but the usage of heat pumps is proving more economical.
- The respiratory ASH project is continuing well and a meeting is set to be held shortly to look at new ways of supporting free prescriptions for children over the age of 13
- Framework is being developed for the 'Health in All Policies' (HiAP) with more information to be provided to the Committee as it is released
- It was noted the cost of helicopter transfers for this month has decreased. This is based on many factors including the type of medical emergencies presented and staff being available to travel with the patient via other means such as ambulance
- Though there is an increased number of maintenance jobs to be completed on Northland DHB campuses these are being completed as soon as possible

4.2 Financial Report

- Taken as read
- Savings Initiatives continue to progress well with the diesel conversation at Kaitaia Hospital still to come
- Northland DHB has secured a reduction in flight costs with SunAir
- A more coherent procurement strategy is being programmed for 16/17 as well as a supply chain review

5. NEXT MEETING DETAILS

The next meeting will be held at 2.00pm, Monday 2 October 2017, in the St John Ambulance Hall, Kawakawa

There being no further business the meeting closed at 3.54pm.

Confirmed that these minutes constitute a true and correct record of the proceedings of the meeting.

CHAIR

DATE