



Minutes of Meeting Northland District Health Board Board Meeting

11.15am, Monday, 5 October 2020
Old General Ward, Bay of Islands Hospital

Present

Harry Burkhardt – (Chair)
Ngaire Rae (Deputy Chair)
Nicole Anderson
Vince Cocurullo
Libby Jones

Kyle Eggleton
Debbie Evans (via Zoom)
Carol Peters
Mataroria Lyndon

In Attendance

Nick Chamberlain, John Wansbone, Mike Roberts, Jeanette Wedding, Marty Rogers, Joyce Donaldson, Kathryn Leydon, Paula Douglas (minutes), Liz Inch

Apologies

Sally Macauley, John Bain

1. CONFIRMATION OF OPEN MINUTES

1.1 Confirmation of Minutes 24 August 2020

IT WAS MOVED THAT the minutes of the meeting held on 24 August 2020 be accepted

**Nicole Anderson/ Carol Peters
Carried**

1.2 Matters/ Actions Arising

1.2.1 Executive Summary Quality & Safety Governance Report

- Included in this month's report

1.2.2 Consumer Council

- Care provided in health should be patient focused.
- Historically was a very patriarchal model of healthcare.
- Role of the Council is to provide consumer voice at a number of meetings.
- The Council check the wording and appropriateness of any literature handed out to patients.
- The Consumer Council need the support from the DHB and receive administrative support from the Quality Improvement Directorate.

1.2.3 Adverse Events

- Information included in Quality & Safety Governance Report

2. QUALITY & SAFETY GOVERNANCE REPORT

2.1 Summary Report – October 2020

- Report was taken as read.
- Patients' stories were acknowledged by the Board.

3. CHAIR'S REPORT

- Report was taken as read.
- Chair spoke to the report advising that notes from the Minister's meeting last week will be sent out to the Management team.
- There is a hope that Minister Hipkins will ensure funding for COVID-19 will be available.
- Stephen McKernan has been appointed to lead a transition team to address issues raised in the Health & Disability System Review and is focusing on four areas, Primary Care, Public Health, Disability Services and Māori Health Authority.
- Mr McKernan has been in touch with the Chief Executive; a lot of the work is not starting until post-election.
- Suspect there will be a lot of effort put into implementing the recommendations in the Health and Disability System review.
- All expenditure that is being banked against the COVID-19 code is accounted for on a COVID-19 tracker; it is a very open book process.
- It will be important as a Board to understand how the new referendum will be operationalised pending the outcome of the election.
- Communications Manager to acknowledge Northern Advocate articles and send a thank you note.

4. CEO'S REPORT

The CEO spoke to his report

Key Issues and Discussion Points

- The report was taken as read.
- Many of the strategic initiatives are making progress.
- Regional Collaborative Community Care - the Northern Region Executives forum approved progressing to formal negotiation with preferred vendor.
- The home based Mental Health initiative has been very successful and is a real opportunity for Northland's rural Māori patients and their communities.
- The initiative is currently in a prioritisation process and is likely to be supported.
- Northland's Health Strategy – there is a delay, there is a need for continuity with the current facilitator and progress also has been impacted by the upcoming election. Aiming for an end of year draft to be available.
- Management have been open and transparent about challenges that are currently being faced.
- Tania Tetitaha has joined Northland DHB as the new Coroner for the Northland region replacing Coroner Brandt Shortland who was appointed a judge of the District Court this year. The Board advised that they would like to meet Coroner Tetitaha at some stage.

5. DECISION ITEMS

5.1 Advisory Committee Terms of Reference

- Paper was taken as read.

IT WAS MOVED THAT the Board:

- **Approves** the *Equity in the Community, Equity in Hospitals and Equity with Resources amended Terms of Reference*

Libby Jones / Carol Peters
CARRIED

6. SYSTEM PERFORMANCE

6.1 Finance Report – August 2020

- Paper was taken as read
- The consolidated financial result for the month is a deficit of \$457k against a budgeted surplus of \$404k, an unfavourable variance of \$861k. Of this, \$1,768k is an unfavourable variance in DHB Owned Services, with DHB Funded Services reporting a favourable variance of \$907k.
- The 2 months through to the end of August, at an operational level, are tracking slightly favourable. The result is a \$720k surplus
- This does not include the Holidays Act remediation costs or the COVID-19 costs. When this is added the result is a deficit of \$459k.
- Holidays Act and COVID-19 costs are outlined in the report.
- Received a total income of \$7.9m that was pushed out to the community and NGOs.

6.2 Northland DHB Funded Services – as at 31 August 2020

- Paper was taken as read.
- Paper is provided as a breakdown of the funded services.
- Ministry of Health have cancelled all regular surveillance audits; these will resume in October 2020.
- Monitoring returns appear to be low. There was, as part of the COVID-19 response, some respite provided to those providers of the monitoring returns.

7. INFORMATION REPORTS AND UPDATES

7.1 Northland Health Strategy Report

- Report was taken as read.

7.2 Equity in the Community Committee Chair's Report Meeting – 28 September 2020

- Welcomed Jonathan Tautari who is the newest member of the Committee to represent those with a disability and expanding the membership to include a youth voice.
- Consideration to be given to a youth voice joining the Board table.
- Discussion held on housing in various contexts including aging in place and also other issues being faced such as how much of a determinant that housing lays in Tai Tokerau.
- Claire Forrest gave an excellent presentation on the Northland Youth update.
- Received an update on the Accessibility Tick programme and the need to lead from the top. Will be looking to the Board to provide a statement toward that.

8. NEXT MEETING DETAILS

The next meeting will be held at 11.15am on Monday 16 November 2020 in the Tangihua Room, Tohora House, Whangarei Hospital.

9. RESOLUTION TO EXCLUDE THE PUBLIC

Recommendation:

That the public be excluded from the following part of this meeting, under Schedule 3, Clause 32 of the NZ Public Health & Disability Act 2000 and in accordance with the Official Information Act 1982 as detailed in the table below;

Agenda item and general subject of the matter to be discussed		Reason	Reference
10.0	Bay of Islands Hospital Land Development	Commercial Activities: To enable the Board to carry out, without prejudice or disadvantage, commercial activities Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	9(2)(i) 9 (2)(j)
11.0	Confirmation of Public Excluded Minutes 11.1 Confirmation of Minutes 24 August 2020 11.2 Matters/Action Arising	For reasons previously given	
12.0	Risk Management/Initiatives	Privacy: To protect the privacy of natural persons, including that of deceased natural persons Commercial Activities: To enable the Board to carry out, without prejudice or disadvantage, commercial activities Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	9 (2)(a) 9(2)(i) 9 (2)(j)
13.0	Decision Items 13.1 Draft Annual Financial Statements 2019/20 13.2 Renewal of NZ Blood Service Supply Agreement 13.3 Board Governance for Capital Projects 13.4 Northern Region COVID-19 Response	Commercial Activities: To enable the Board to carry out, without prejudice or disadvantage, commercial activities Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	9(2)(i) 9(2)(j)
14.0	Information Updates 14.1 Capital Programme Report 14.2 Update on Whangarei Hospital Redevelopment 14.3 Funding Submission for Dental and Ophthalmology 14.4 Independent Security Review 14.5 NGO Dashboard Deep Dive – Community Laboratory Service 14.6 Mahitahi Hauora 14.7 Equity with Resources Committee Chair's Report Meeting – 28	Commercial Activities: To enable the Board to carry out, without prejudice or disadvantage, commercial activities Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	9(2)(i) 9(2)(j)

	September 2020		
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IT WAS MOVED THAT the public be excluded.

***Carol Peters / Libby Jones
CARRIED***

10.0 Bay of Islands Hospital Land Development

The issue was discussed

11. CONFIRMATION OF MINUTES

The minutes were confirmed

12. RISK MANAGEMENT / INITIATIVES

The updates were discussed

13. DECISION ITEMS

The submissions were approved

14. INFORMATION UPDATES

The updates were discussed

The meeting closed at 4.15pm

Confirmed that these minutes constitute a true and correct record of the proceedings of the meeting

CHAIR _____

DATE _____