



Minutes of Meeting Northland District Health Board Zoom Board Meeting

11.15am, Monday, 24 August 2020
Tangihua Meeting Room, Tohora House, Whangarei Hospital

Present

Harry Burkhardt – (Chair) (via Zoom)
Ngaire Rae (Deputy Chair)
Nicole Anderson (via Zoom)
Vince Cocurullo
John Bain
Libby Jones

Kyle Eggleton
Debbie Evans (via Zoom)
Sally Macauley
Carol Peters (via Zoom)
Mataroria Lyndon (via Zoom)

In Attendance

Nick Chamberlain, John Wansbone, Joyce Donaldson, Mike Roberts, Marty Rogers, Pip Zammit, Liz Inch, Kathryn Leydon, Ayshea Green (part), Dr Catherine Jackson (part), Sarah Hoyle (part) Paula Douglas (minutes)

Adam Pearse, Reporter, Northern Advocate

Apologies

None noted

1. CONFIRMATION OF OPEN MINUTES

1.1 Confirmation of Minutes 13 July 2020

IT WAS MOVED THAT the minutes of the meeting held on 13 July 2020 be accepted

John Bain / Vince Cocurullo
Carried

1.2 Matters/ Actions Arising

1.2.1 Executive Summary Quality & Safety Governance Report

- Included in this month's report

1.2.2 Service Data – Quality & Safety Governance Report

- With the re-emergence of COVID-19, the data analysts have been involved in gathering daily information for the Ministry, and therefore were unable to provide an update for this meeting. An update will come to the next meeting.

1.2.3 Te Tiriti o Waitangi Policy

- Agenda item.

1.2.4 Community Pharmacy Deep Dive

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- There was a rapid roll out of the e-prescription initiative during the first COVID-19 wave.
- In 6 -12 months' time there will be sufficient data on how the initiative has been progressing available and this will be reported back to the Board early 2021.

2. QUALITY & SAFETY GOVERNANCE REPORT

2.1 Summary Report – July 2020

- Report was taken as read.
- Patients' stories were acknowledged by the Board.
- The executive summary has been expanded to include the measures for Northland.
- A presentation on the Consumer Council to come to next meeting
- For the first time there are questions in the patient survey re ethnicity shown in the report.
- A paper giving the breakdown on adverse events to come to the next meeting.

Presentation on Patient Safety & Quality Improvement Directorate given by Ayshea Green, Manager Quality & Improvement Directorate

Presentation on HRT given by Dr Mike Roberts, Chief Medical Officer

3. CHAIR'S REPORT

- Report was taken as read.

4. CEO'S REPORT

The CEO spoke to his report

Key Issues and Discussion Points

- The report was taken as read.
- Regional Community Collaborative Care (RCCC) is progressing, ensuring all volumes and clinical interactions are captured, to enable an effective and realistic negotiation with the vendor.
- Mental Health Home Based Development work – this is a new process that was trialled during the first wave of COVID-19. The need arose due to issues experienced with patients being able to get into the unit during the lockdown. This new process was trialled to allow patients with a high level of acuity to stay in their homes. This new process is essentially about shifting treatment back into the community while providing the necessary level of support from the appropriate resources.
- Cardiovascular disease – low treatments rates for those at high risk. Areas for improvement have been highlighted.
- There are a new set of measures soon to be released by the Government.
- GP workforce crisis - there are significant vacancies in general practice, long standing disquiet in relation to the funding system along with disquiet on GP incomes. Further discussion to take place in the public excluded section of this meeting.
- Deficit for July against budget – COVID-19 and Holidays Act remediation costs of \$280k and \$150k respectively have contributed to the deficit.

5. DECISION ITEMS

5.1 Te Tiriti o Waitangi Policy

- Paper was taken as read.
- Advice from Professor Margaret Mutu was sought and the policy was revised based on information received.

- It was confirmed that “the Treaty” represents the European version and ‘Ti Tiriti’ represents the Te Reo version which has now been officially recognised.
- Further training to allow a deeper level of understanding was suggested for Board members.

IT WAS MOVED THAT the Board:

- **Approves the Te Tiriti o Waitangi Policy with amendments made as discussed.**

**Ngaire Rae / Libby Jones
CARRIED**

5.2 Draft 2021 Board and Committee Meeting Schedule

- Paper was taken as read

IT WAS MOVED THAT the Board:

- **Approves the draft 2021 meeting schedule.**

**Vince Cocurullo /Carol Peters
CARRIED**

6. SYSTEM PERFORMANCE

6.1 Quarterly Health and Safety Report (Q4) Apr-June 2020

- Paper was taken as read
- The Occupational Health Service has been deeply involved in the COVID-19 response and therefore it has been necessary to put their usual workload on the back burner.
- A staff member recently passed away while at work due to a medical event. The event incorrectly triggered an LTI notification; this has since been corrected.
- Standard practice is that all LTIs are investigated and followed up.

6.2 Finance Report – June 2020

- Paper was taken as read
- Audit NZ has completed their initial year end visit and they have provided clearance of the first stage of the process which is our submission of the template to the MoH that is used for the Crown consolidation.
- Now going through the next phase of the review as Audit NZ begin to look at the finer details.
- An extension to the timelines has been granted. Anticipate completing the Annual Report and receiving the Audit opinion by 18 December 2020.
- For the twelve months to the end of June 2020 the NDHB has reported a deficit of \$21m against a budgeted deficit for the same period of \$12.8m, an unfavourable variance of \$8.2m
- A breakdown of the result shows that of the \$21m, \$12.3m of relates to our operating result with extraordinary costs contributing to the balance. \$1.8m of the variance relates to the expected costs of Holidays Act remediation for the year and an estimated \$6.8m relates to unfunded COVID 19 costs.
- The result is draft and subject to Audit.

6.3 Northland DHB Funded Services – as at 30 June 2020

- Paper was taken as read.

Sarah Hoyle and Catherine Jackson joined the meeting at 1.00pm

7. INFORMATION REPORTS AND UPDATES

7.1 COVID-19 Update

- Waiting to see what happens with the 3.00pm Prime Minister’s announcement in relation to a potential shifting of alert levels.
- Planning is on-going to ensure that everything still flows through the hospitals.
- Taking from the lessons learnt from the first wave of COVID-19 2020.

- In Northland the first COVID-19 swab test was taken in March, since then 21,400 tests have been undertaken.
- Most of these have been undertaken in the community based testing centres – these were stood up to relieve the pressure on general practice.
- The testing demand for the Pacifica population is not as great as was expected.

8. NEXT MEETING DETAILS

The next meeting will be held at 10.45am on Monday 5 October 2020 in the Bay of Islands Hospital.

9. RESOLUTION TO EXCLUDE THE PUBLIC

Recommendation:

That the public be excluded from the following part of this meeting, under Schedule 3, Clause 32 of the NZ Public Health & Disability Act 2000 and in accordance with the Official Information Act 1982 as detailed in the table below;

Agenda item and general subject of the matter to be discussed		Reason	Reference
10.0	Confirmation of minutes for meeting held 13 July 2020 - public excluded session	For reasons given in the previous meeting	
11.0	Risk Management/Initiatives	Commercial Activities: To enable the Board to carry out, without prejudice or disadvantage, commercial activities Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	9(2)(i) 9 (2)(j)
12.0	Decision Items 12.1 Neighbourhood Healthcare Homes 12.2 20/21 Contribution to National Haemophilia Management Group 12.3 Security Services Contract 12.4 Draft Northern Region Service Plan 2020/21 12.5 NZHP Statement of Performance Expectations 2020/21 12.6 NZHP Health System Catalogue Business Case 12.7 Mahitahi Hauora 12.8 Appointment to Advisory Committee 12.9 Management of Isolation and Quarantine Facilities.	Privacy: To protect the privacy of natural persons, including that of deceased natural persons Commercial Activities: To enable the Board to carry out, without prejudice or disadvantage, commercial activities Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	9 (2)(a) 9(2)(i) 9 (2)(j)

13.0	Information Updates 13.1 Capital Programme Report	Commercial Activities: To enable the Board to carry out, without prejudice or disadvantage, commercial activities Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	9(2)(i) 9(2)(j)
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IT WAS MOVED THAT *the public be excluded.*

John Bain / Vince Cocurullo

CARRIED

10. CONFIRMATION OF MINUTES

The minutes were confirmed

11. RISK MANAGEMENT / INITIATIVES

The updates were discussed

12. DECISION ITEMS

The submissions were approved

13. INFORMATION UPDATES

The updates were discussed

The meeting closed at 4.30pm

Confirmed that these minutes constitute a true and correct record of the proceedings of the meeting

CHAIR _____

DATE _____