



Minutes of Meeting Northland District Health Board Board Meeting

11.15am, Monday, 12 July 2021
Tangihua Room, Tohora House, Whangarei Hospital

Present

Harry Burkhardt – (Chair)
Ngaire Rae (Deputy Chair)
Vince Cocurullo
Libby Jones
Sally Macauley
Nicole Anderson
Mataroria Lyndon

John Bain (part)
Kyle Eggleton

A seat at the table appointees:

Ashlee Peacock
Jackie Kendall
Natasha Curia
Carrie Bryers

In Attendance

Nick Chamberlain, John Wansbone, Jeanette Wedding, Maree Sheard, Tracey Schiebli, Ian McKenzie, Michael Kelly, Moana Tane, Peter Thomas, Kathryn Leydon, Jenny Walker, Te Ihi Tito (part), Paula Douglas (minutes), Sue Hughes (part), Stephen Jackson (part)

Coroners Tania Tetitaha and Alison Mills (part)

Tamati Shepherd - PriceWaterhouse Coopers (part)
Juanita Rapana - PriceWaterhouse Coopers (part)

Register of interests

The register of interests was updated as required.

Apologies

Debbie Evans
Carol Peters

1. CONFIRMATION OF OPEN MINUTES

1.1 Confirmation of Minutes 31 May 2021

IT WAS MOVED THAT the minutes of the meeting held on 31 May 2021 be accepted with the changes made.

John Bain /Vince Cocurullo
Carried

Amendment to minutes – noted at last meeting that it was agreed by the Board to have all ‘Seat at the table’ members sit on the Board.

1.2 Matters/ Actions Arising

- 1.2.1 Northland Health Strategy
- Agenda item

1.2.2 Age data for Māori receiving COVID-19 vaccination

- Included in 7.1 COVID-19 vaccination data.

2. QUALITY & SAFETY GOVERNANCE

2.1 Summary Report – July 2021

- Report was taken as read.
- Patients' stories were acknowledged by the Board.
- There is a shift with the adverse event reporting reflecting a change in practice as opposed to an increase in the events themselves.
- Patient experience surveys noted a drop in numbers of patients satisfied that they are receiving assistance to a toilet or access to a bedpan in a timely manner. Beginning to see a trend with this and this could be indicative as to additional pressure being experienced by staff in the hospitals.
- Health and Disability Commissioner report shows a low number of complaints per 100k discharges; 2nd lowest in the country.

3. CHAIR'S REPORT

- Report was taken as read
- Kotui Hauora – Northern Region Iwi Partnership Board – copy of the minutes to be made available in the resource centre along with the Terms of Reference.

4. CEO'S REPORT

- The CEO spoke to his report
- A lot of strategic initiatives are underway.
- The GP workforce programme has commenced and Shaun Curtis the new Project Manager is on board.
- A hui with GPs, Clinical Nurse Practitioners and Practice Managers has taken place and will form part a working group.
- Update on COVID-19 included; regular updates continue to be received.
- Te Tumu Waiora rollout is going well despite challenges with implementation.
- There is political disquiet related to mental health services; Northland DHB is responding quicker than other DHBs around the country.
- Highlighting fluoridation as an upcoming issue for communities as the fluoridation regulations will soon be dictated by the Government.
- Advanced Care Planning is going well. This provides resource benefits.
- Calderdale Framework – struggling to recruit allied health professionals.
- Matariki events taking place across Northland hospital campuses.

5. DECISION ITEMS

5.1 Bad Debts for Write Off

- Paper was taken as read.

IT WAS MOVED that the Board:

- ***Reviews*** the attached detail for Bad Debts for Write off.
- ***Approves*** the write off of up to \$45,303.28 as bad debts noting that these fall well within the provision for doubtful debts.

John Bain / Nicole Anderson
CARRIED

The agenda was altered by agreement

8.0 Presentation and discussion from the Coroners Tania Tetitaha and Alison Mills

- Slides from the presentation to be disseminated to those who request a copy.

5.2 Northland Health Strategy

- Tamati Shepherd and Juanita Rapana joined the meeting at 1.30pm along with Sue Hughes and Stephen Jackson.
- PriceWaterhouse Coopers were asked to review the proposed strategy from a Ti Tiriti perspective.
- Have not tried to recreate the content out of conversations held at the consultations more so to provide the structure for the strategy.
- Framing the strategy from the perspective of Ti Tiriti.
- More work needed around ensuring that the actions are aligned.
- Peter Thomas and Moana Tane to go deeper into the engagement with Māori and the community.
- An updated strategy to come back to future meeting with feedback from the Board included.

Tamati Shepherd, Juanita Rapana, Sue Hughes and Stephen Jackson left the meeting at 2.21 pm

6. SYSTEM PERFORMANCE

6.1 Finance report

- Paper was taken as read
- The consolidated financial result for the month is a deficit of \$695k against a budgeted deficit of \$251k, an unfavourable variance of \$444k. Of this, \$1,193k is an unfavourable variance in DHB Owned Services, with DHB Funded Services reporting a favourable variance of \$749k.
- The year to date consolidated financial result is a deficit of \$3,315k against a budgeted surplus of \$608k, an unfavourable variance of \$3,923k. Of this, \$11,189k is an unfavourable variance in DHB Owned Services, with DHB Funded Services reporting a favourable variance of \$7,266k. The consolidated result includes costs incurred for COVID-19 and provided for Holidays Act remediation

6.2 NDHB Funded Services Dashboard

- Paper was taken as read

7. INFORMATION REPORTS AND UPDATES

7.1 COVID-19 Vaccination Update

- COVID-19 vaccination programme is going well. Experiencing some challenges with having to dial down the response due to supply issues.
- Northland DHB is 17% of the way through with ambitious targets that we believe we can deliver on.
- There will be other enablers in place soon such as a national booking system.
- Exceeded the equity target in June; have a production plan – the Ministry are talking to us about a 75% to a 85% uptake target for Māori
- On 23 July DHBs will be directed by the Ministry to send out invitations to Group 3 – approx 35,000 people. Group 4 will be opened up after 28 July.
- 12 year olds have been identified as another group that may require vaccinating.
- 55,670 doses in the first 3 cohorts – 18.6% Māori for that group of cohorts.

7.2 Equity in the Community Committee Chair's Report – Meeting 28 June 2021

- Highlighted the work that had been undertaken in relation to homelessness; there is an ongoing work to identify how the DHB can support this.
- Presentation was given to the committee by Dr Catherine Jackson on rheumatic fever.

9. NEXT MEETING DETAILS

The next meeting will be held at 11.15am on Monday 23 August 2021 Tangihua Room, Tohorā House, Whangarei Hospital

10. RESOLUTION TO EXCLUDE THE PUBLIC

Recommendation:

That the public be excluded from the following part of this meeting, under Schedule 3, Clause 32 of the NZ Public Health & Disability Act 2000 and in accordance with the Official Information Act 1982 as detailed in the table below;

Agenda item and general subject of the matter to be discussed		Reason	Reference
11.0	Confirmation of Public Excluded Minutes 11.1 Confirmation of Minutes 31 May 2021 11.2 Matters/Action Arising	For reasons previously given	
12.0	Risk Management/Initiatives 11.1 Risk Report 11.2 Chief Executive's Risk Report	Commercial Activities: To enable the Board to carry out, without prejudice or disadvantage, commercial activities Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	9(2)(i) 9(2)(j)
13.0	Decision Items 13.1 Draft 2021/22 Budget 13.2 Allied Health Education 13.3 Salvation Army - Services to Promotion Resilience, Recovery & Connectedness 13.4 Variation Agreement Mahitahi Hauora - Te Tumu Waiora Health Improvement Practitioners 13.5 Ki A Ora Ngati Wai Whanau Ora Primary Health Services 13.6 Te Ha Oranga Whanau Ora Primary Health Services 13.7 COVID-19 Vaccination Programme 13.8 LINAC Business Case 13.9 Whangarei Hospital Redevelopment Project	Commercial Activities: To enable the Board to carry out, without prejudice or disadvantage, commercial activities Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	9(2)(i) 9(2)(j)
14.0	Information Updates 14.1 Primary Care Workforce Programme Update 14.2 Capital Programme Report 14.3 Whangarei Hospital Redevelopment Update 14.4 Child Health Unit Relocation Update 14.5 Equity with Resources Committee Chair's Report – Meeting 28 June 2021	Commercial Activities: To enable the Board to carry out, without prejudice or disadvantage, commercial activities Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) Privacy: To protect the privacy of natural persons, including that of deceased natural persons	9(2)(i) 9(2)(j) 9(2)(a)

IT WAS MOVED THAT the public be excluded.

**Vince Cocurullo /John Bain
CARRIED**

11. CONFIRMATION OF MINUTES

The minutes were confirmed

12. RISK MANAGEMENT / INITIATIVES

The updates were discussed

13. DECISION ITEMS

The submissions were considered

14. INFORMATION UPDATES

The updates were discussed

The meeting closed at 3.48pm

Confirmed that these minutes constitute a true and correct record of the proceedings of the meeting

CHAIR _____

DATE _____