



Minutes of Meeting Northland District Health Board Board Meeting

11.30am, Monday, 31 May 2021

Community Services Conference Room, Dargaville Hospital

Present

Harry Burkhardt – (Chair)
Ngaire Rae (Deputy Chair)
Vince Cocurullo
Libby Jones
Sally Macauley
Nicole Anderson

Debbie Evans (via Zoom)
Carol Peters
Mataroria Lyndon
John Bain
Kyle Eggleton (via Zoom)

In Attendance

Nick Chamberlain, John Wansbone, Jeanette Wedding, Maree Sheard, Tracey Schiebli, Ian McKenzie, Michael Kelly, Moana Tane, Peter Thomas, Kathryn Leydon, Paula Douglas (minutes), Rachel Te Toko (part)

Sam Olley – Radio NZ

The Board noted the earlier karakia offered during the Mihi Whākatau

Register of interests

The register of interests was updated as required.

Apologies

None noted.

1. CONFIRMATION OF OPEN MINUTES

1.1 Confirmation of Minutes 19 April 2021

IT WAS MOVED THAT the minutes of the meeting held on 19 April 2021 be accepted

**Carol Peters / Sally Macauley
Carried**

1.2 Matters/ Actions Arising

1.2.1 Exit Surveys

- Will bring a further, more substantial report back to the Board at the November 2021 meeting.
- Uptake is currently 20%.
- Most DHBs have an uptake up 10-20%.

2. QUALITY & SAFETY GOVERNANCE

2.1 Summary Report – May 2021

- Report was taken as read.
- Patients' stories were acknowledged by the Board.
- Fractured femur – there is a standard that requires fractures to be operated on within 24 hours of sustaining the injury.
- Orthopaedic surgery may be delayed for more serious surgeries due to lack of theatre space.

- Northland DHB will have 2 acute theatres going forward which will allow us to have a dedicated theatre for this type of injury. This will assist with meeting targets.
- There will be a study commenced shortly looking at urinary infections.
- The 'anti-staph bundle' that has been introduced into our theatres has reduced infections following surgery.

3. CHAIR'S REPORT

- Report was taken as read
- There may be further funding received that will help fund further detailed business cases.
- The Whangarei Hospital business case is costing more than what was originally anticipated.

4. CEO'S REPORT

- The CEO spoke to his report
- Engaged PriceWaterhouse Coopers (PWC) to assist with the interventions of outcomes and shaping the Northland health strategy, this will come back to the Board at a next meeting to ensure enough time is given to getting the report right.
- The Board will be asked for their feedback on the strategy and this will be included in the report before it is finalised.
- This is an important document, it will be a 'Northland Health System' document and it needs to be fit for the future.
- There were 9 key items in the strategy and there needs to be clarity around these.
- Ensuring clear outcomes for the actions and that these are linked is a priority.
- It is imperative that everything in the strategy is built around Te Tiriti; PWC are giving feedback on this to ensure that this is achieved.
- PWC have sent a 6 page document of feedback for consideration.
- System performance – 4th tranche has been approved with a real focus on equity. This has been funded out of the \$5m workforce fund.
- Challenges with the COVID-19 vaccination programme are being experienced, this is also consistent with the childhood vaccination programme. Resources are very stretched.
- Hon. Andrew Little, Minister of Health attended the opening of the new theatres and the cath lab in May.
- Māori health providers have started offering COVID-19 vaccinations.
- Immunisations as a whole are being affected by many factors in society.
- There are issues around trust with the health sector and convenience of access.
- 'Anti vax' programmes and social media content have affected the vaccination uptake rates.
- There are a number of constraints surrounding vaccinations. We must work around these constraints using new tools and also find different ways of working to overcome these.
- The Auckland based booking system is not working for Northland; a number of work arounds have been made to mitigate the issues.
- Northland DHB will be one of the early adopters of the national booking system.
- COVID-19 – a full report has been provided that covers a lot of queries that have arisen.
- Northland administered another 5072 vaccinations since the compilation of that report.
- Over the past week more than 800 vaccinations have been administered above the Ministry of Health's vaccination target.
- Vaccines are now able to be stored for longer periods of time; the vaccine is now useable for 2 weeks once the vial has been opened.
- There was a hui with Māori Health Providers to plan the next production plan.
- The target is 9,000 vaccinations per week and there will be 2 mass vaccination events planned to allow us to vaccinate 12,000 people over one weekend.
- The equity numbers that are currently reported are based on the first few cohorts of the rollout and not the actual eligible population that can receive the vaccination.
- There are not as many Māori in the older cohort – it was asked that these details are explained in the reports that are released.
- Northland has sufficient vaccinations to ensure that our population can be vaccinated.
- Northland DHB are ahead of other DHBs in relation to vaccination numbers.

5. DECISION ITEMS

5.1 Northland DHB Board Code of Conduct

- Paper was taken as read.

IT WAS MOVED that the Board:

- ***Approves*** the Northland DHB Board Code of Conduct.
- ***Notes*** that the Board's Governance Manual will be updated to include the Code of Conduct.

***Nicole Anderson / Libby Jones
Vince Cocurullo Against – CARRIED by the majority***

5.2 A 'Seat at the table' Programme

- Acknowledging Libby Jones and Jeanette Wedding for their mahi on this work and with the applicants.
- This is a kaupapa around supporting younger people onto the Board to expose them to governance and give them an opportunity to contribute from a younger perspective.
- There is an opportunity for us to gain wisdom from their perspective.
- Recommending candidates noted are appointed onto the Board.
- Would like 2 other candidates that interviewed well to join the EITC committee.
- They will also be invited to join the Equity in the Hospitals meeting as well.

IT WAS MOVED that the Board

- ***That the Board appoints*** the following to the Northland DHB as board observers as part of the Seat at the Table programme for a 12 month period.
 - *Carrie Bryers*
 - *Ashlee Peacock*
 - *Jackie Kendall*
 - *Natasha Correa*

***Nicole Anderson / Libby Jones
CARRIED***

6. SYSTEM PERFORMANCE

6.1 Finance report

- Paper was taken as read

6.2 NDHB Funded Services Dashboard

- Paper was taken as read

7. INFORMATION REPORTS AND UPDATES

7.1 COVID-19 Vaccination Update

- There is a variance to budget for the month to end result; this is principally around timing issues.
- There are budgeted deficits planned throughout the year; this is what we are seeing and expect this trend to continue.
- Volumes – the primary drivers of the budget shortfalls are related to salaries and higher volumes in some of the demand based provider contracts.
- Tracking well on target with volumes
- The forecast is a modest deficit for the current year.

Rachael Te Toko joined the meeting at 12.31pm

7.2 Quarterly Health and Safety Report

- Paper was taken as read and noted by the Board
- A new dashboard that shows our progression was presented and explained to the Board.
- There has been a lot of activity with the COVID-19 response for staff at Whangārei
- Looking at assisting with the vaccinating process in the regions as well.
- Occ Health and Safety Manager has been invited to sit on the National Steering Group.
- 6-7 topics of risk have been highlighted with the National Steering Group and it is hoped this foundation work will guide the Ministry of Health and bring H & S to the forefront.
- There are incidences of inappropriate behaviour has being experienced across the organisation and not just in Mental Health and Addictions. Anxiety in the community over COVID-19 could be a contributing factor.
- There is a marked increase in EAP uptake – the Wellbeing team have been alerted to this and are increasing the amount of promotion of wellness care available to staff.

7.3 NDHB Leaders Ethnicity Breakdown

- Paper was taken as read and noted by the Board
- This paper was provided as a response to the paper at the last Board.
- There is the affirmative action policy that is in place and will be included in all things moving forward.
- There is a very low staff turnover at GM level.
- When shortlisting in the future it needs to be considered how many Māori and women are on the shortlist. CEO reassured Board that tis has been considered in all recent appointments. Note: of the 5 recent ELT appointments, 3/5 were women and 2/5 were Māori, and a third had Māori whakapapa.
- An update on this report is to come back to the Board in 6 months' time.

8. NEXT MEETING DETAILS

The next meeting will be held at 11.15am on Monday 12 July 2021 Tangihua Room, Tohorā House, Whangarei Hospital

9. RESOLUTION TO EXCLUDE THE PUBLIC

Recommendation:

That the public be excluded from the following part of this meeting, under Schedule 3, Clause 32 of the NZ Public Health & Disability Act 2000 and in accordance with the Official Information Act 1982 as detailed in the table below;

Agenda item and general subject of the matter to be discussed		Reason	Reference
10.0	Feedback Waka Kotahi NZTA Regional Long Term Plan	Commercial Activities: To enable the Board to carry out, without prejudice or disadvantage, commercial activities Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	9(2)(i) 9(2)(j)
11.0	Confirmation of Public Excluded Minutes 11.1 Confirmation of Minutes 8 March 2021 11.2 Matters/Action Arising	For reasons previously given	

12.0	Risk Management/Initiatives 12.1 Risk Report 12.2 Chief Executive's Risk Report	Commercial Activities: To enable the Board to carry out, without prejudice or disadvantage, commercial activities Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	9(2)(i) 9(2)(j)
13.0	Decision Items 13.1 Renewal of Home & Community Support Services Contracts 13.2 Renewal Age Related Residential Care Contracts 13.3 Renewal of Agreements for Provision of Long Term Support - Chronic Health Conditions 13.4 Mahitahi Hauora -Primary Care Specified Health Services Contract 13.5 New PHO Services Agreement 13.6 Ngati Hine Health Trust - Services to Promote Resilience, Recovery & Connectedness 13.7 Emerge Aotearoa - Services to Promote Resilience, Recovery & Connectedness 13.8 Ngati Hine Health Trust – Whanau Ora Contract 13.9 Whangarei Hospital Detailed Business Case	Commercial Activities: To enable the Board to carry out, without prejudice or disadvantage, commercial activities Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	9(2)(i) 9(2)(j)
14.0	Information Updates 14.1 Capital Programme Report 14.2 Board Performance Review	Commercial Activities: To enable the Board to carry out, without prejudice or disadvantage, commercial activities Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) Privacy: To protect the privacy of natural persons, including that of deceased natural persons	9(2)(i) 9(2)(j) 9(2)(a)

IT WAS MOVED THAT the public be excluded.

John Bain / Vince Cocurullo
CARRIED

10. CONFIRMATION OF MINUTES

The minutes were confirmed

11. RISK MANAGEMENT / INITIATIVES

The updates were discussed

12. DECISION ITEMS

The submissions were considered

13. INFORMATION UPDATES

The updates were discussed

The meeting closed at 4.32pm

Confirmed that these minutes constitute a true and correct record of the proceedings of the meeting

CHAIR _____

DATE _____