



NORTHLAND DISTRICT HEALTH BOARD

EQUITY IN HOSPITALS EQUITY IN COMMUNITY COMMITTEE MEETING

AGENDA

Monday 25 January 2021, 9.00 am

VENUE

**Tangihua Room, Tohora House
Whangarei Hospital**

AGENDA

MONDAY 25 JANUARY 2021

EQUITY IN HOSPITALS COMMITTEE EQUITY IN COMMUNITY COMMITTEE

9.00am Karakia

Apologies

Registers of Interests

- Does any member have an interest they have not previously disclosed?
- Does any member have an interest that may give rise to a conflict of interest with a matter on the agenda?

3

9.00am **1.0 Northland Health Strategy Update – Presentation to meeting John Wansbone, GM Planning, Integration, People & Performance**

9.45am **2.0 Next Meeting Details**

Equity in Hospitals Committee

The next meeting will be 9.00am on Monday 8 March 2021 at Tangihua Room, Tohora House, Whangarei Hospital

Equity in Community Committee

The next meeting will be 9.00am on Monday 29 March 2021 at Tangihua Room, Tohora House, Whangarei Hospital

9.45 am **3.0 Resolution to Exclude the Public**

Recommendation:

“That the public be excluded from the following part of this meeting, under Schedule 3, Clause 32 of the NZ Public Health & Disability Act 2000 and in accordance with the Official Information Act 1982 as detailed in the table below;”

Agenda item and general subject of the matter to be discussed		Reason	Reference
4.0	Decision Items Draft Annual Plan 2021/22	Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	9 (2)(j)

EQUITY IN HOSPITALS COMMITTEE EQUITY IN COMMUNITY COMMITTEE

PART II

4.0 Draft Annual Plan 2021/22

10.30am **Closure**

EQUITY IN COMMUNITY COMMITTEE INTERESTS REGISTER

Name	Nature of Interest	Date Updated
Ngaire Rae (Chair)	<ul style="list-style-type: none"> • Trustee - Foundation North ▪ Employee - Te Kaupapa Mahitahi Hauora Te Papa O Te Raki Trust ▪ Board member - Waka Ama New Zealand ▪ Collective member - Tryphina House Whangarei Women's Refuge ▪ Secretary - STIR (Stop Institutional Racism) ▪ Chair - Healthy Homes Tai Tokerau • Member - Parihaka Waka Ama Club • Convenor - Whangarei Child Poverty Action Group <p>Family Member Richard Pehi</p> <ul style="list-style-type: none"> • Housing Coordinator, One Double Five Community House 	28/1/20
John Bain	<ul style="list-style-type: none"> • Director - Noble Imports Ltd. • Director -Banjo Trading Co Ltd • Trustee – Northland Road Safety Trust • Justice of the Peace 	5/11/20
Harry Burkhardt	<ul style="list-style-type: none"> • Director/Owner - Replas Ltd • Chair - Ngāti Kuri Trust Board • President - Packaging Council of New Zealand • Member - Independent Advisory Panel for MPI • Chair - Northland Economic Advisory Committee • Board member - Māori Economic Development Board • Chair - New Zealand Maori Arts and Crafts Institute Te Puia • Director - Burkhardt Investments Limited • Director - Ngāti Kuri Tourism Limited • Director - Te Manawa o Ngāti Kuri Trustee Limited • Director - Taitokerau Investment Fund General Partner Limited • Director - Burkhardt Ventures Limited • Director - Te Urungi o Ngāti Kuri Limited • Director - Te Paki Limited • Director - Waimarama Orchards Limited • Director - Wharekapua Limited <p>Hapu/Iwi affiliations: Hapu: Ngāti Waiora, Ngāti Murikahara Iwi: Ngāti Kuri; Whakapapa links to Te Rarawa, Ngāti Kahu</p>	9/12/19
Kyle Eggleton	<ul style="list-style-type: none"> • Employee - Ki A Ora Ngātiwai • Member - Northland Faculty Board, Royal New Zealand College of General Practitioners • Member - Medicine Adverse Reactions Committee, MedSafe • Trustee - Auckland Faculty, Royal New Zealand College of General Practitioners, Charitable Research and Education Trust • Chairperson - Bream Bay Community Support Trust • Member - Australasian Association of Academic Primary Care Advocacy and Policy Committee • Senior Lecturer University of Auckland • Ministerial appointee - Health Practitioners Disciplinary Tribunal • Board member Rural General Practice Network <p>Family Member Marcia Underwood -Employee – Northland DHB</p>	16/11/20

Name	Nature of Interest	Date Updated
Libby Jones	<ul style="list-style-type: none"> • Deputy Chair – Northland Rural Support Trust • Deputy Chair - Sport Northland • Deputy Chair - Paparoa Medical Society • Member - Rural Health Alliance Aotearoa New Zealand (RHAANZ) • Member – Rural Women NZ • Manager - Jigsaw North Family Services <p>Family member</p> <ul style="list-style-type: none"> • Rita Hames - Employee – Northland DHB 	19/10/20
Sally Macauley	<ul style="list-style-type: none"> • Chairman – Bay of Islands Arts Festival Trust • Director/Trustee – Kerikeri International Piano Competition Trust • Director – Kaikohe Education Trust • Director- Kaikohe Community and Youth Centre Trust • Judicial and Ministerial Justice of the Peace – Far North Justice of the Peace Association Inc. • Visiting Justice Northern Regional Corrections Facility • Director - Turner Art Centre, Kerikeri <p>Family Member Peter Macauley</p> <ul style="list-style-type: none"> • Partner Palmer Macauley Lawyers • Member of Priority Chapter NZ St John 	9/3/20
Carol Peters	<ul style="list-style-type: none"> • Councillor – Whangarei District Council • Employee – 155 Community House • Trustee – Channel North • Trustee - Northland Rural Urban Mission (NURM) • Trustee - Food Rescue Northland • Trustee - Creative Northland • Trustee - Climate Change Taitokerau Northland • Trustee - Cnorth 	28/1/20
Jonathan Tautari	<ul style="list-style-type: none"> • Trustee – Huikau Charitable Trust • Advisory Member – Te Ao Marama (Ministry of Health) • Employee CCS Disability Action 	8/9/20
Beryl Wilkinson	<ul style="list-style-type: none"> • President, Executive Chair - Age Concern, Whangarei 	18/3/20
Jonny Wilkinson	<ul style="list-style-type: none"> • CEO – Tiaho Trust • Member – National Executive Committee DPA • Deputy Chair of TalkLink NZ 	17/3/20

EQUITY IN HOSPITALS COMMITTEE - INTERESTS REGISTER

Name	Nature of Interest	Date Updated
<p>Mataroria LYNDON</p> <p>Chair</p>	<ul style="list-style-type: none"> • Employee – Te Kaupapa Mahitahi Hauora Te Papa O Te Raki Trust • Lecturer – University of Auckland • Board member – Health Promotion Agency • Member - Advisory Group, Aktive Sport Auckland • Member - Steering Group, Ministry of Health Primary Care Models of Care Research Partnership • Member - Health, Quality & Safety Commission Patient Experience of Care Governance Group • Employee -Tend Healthcare <p>Iwi affiliations Ngāti Hine, Ngāti Whātua, Ngapuhi</p>	<p align="right">29/4/20</p>
<p>John BAIN</p>	<ul style="list-style-type: none"> • Director - Noble Imports Ltd. • Director -Banjo Trading Co Ltd • Trustee – Northland Road Safety Trust • Justice of the Peace 	<p align="right">5/11/20</p>
<p>Harry BURKHARDT</p>	<ul style="list-style-type: none"> • Director/Owner - Replas Ltd • Chair - Ngāti Kuri Trust Board • President - Packaging Council of New Zealand • Member - Independent Advisory Panel for MPI • Chair - Northland Economic Advisory Committee • Board member - Māori Economic Development Board • Chair - New Zealand Maori Arts and Crafts Institute Te Puia • Director - Burkhardt Investments Limited • Director - Ngāti Kuri Tourism Limited • Director - Te Manawa o Ngāti Kuri Trustee Limited • Director - Taitokerau Investment Fund General Partner Limited • Director - Burkhardt Ventures Limited • Director - Te Urungi o Ngāti Kuri Limited • Director - Te Paki Limited • Director - Waimarama Orchards Limited • Director - Wharekapua Limited <p>Hapu/Iwi affiliations: Hapu: Ngāti Waiora, Ngāti Murikahara Iwi: Ngāti Kuri; Whakapapa links to Te Rarawa, Ngāti Kahu</p>	<p align="right">9/12/19</p>
<p>Vince COCURULLO</p>	<ul style="list-style-type: none"> • Councillor (Okara Ward) – Whangarei District Council • Director/Owner - Cocurullo's Ltd • Director - Cocurullo Investments Ltd • President - Whangarei Club • Councillor - Northland Automotive Association • Member of several Service Clubs within Whangarei 	<p align="right">28/1/20</p>
<p>Kyle EGGLETON</p>	<ul style="list-style-type: none"> • Employee - Ki A Ora Ngātiwai • Member - Northland Faculty Board, Royal New Zealand College of General Practitioners • Member - Medicine Adverse Reactions Committee, MedSafe • Trustee - Auckland Faculty, Royal New Zealand College of General Practitioners, Charitable Research and Education Trust • Chairperson - Bream Bay Community Support Trust • Member - Australasian Association of Academic Primary Care Advocacy and Policy Committee 	<p align="right">16/11/20</p>

Name	Nature of Interest	Date Updated
	<ul style="list-style-type: none"> • Senior Lecturer University of Auckland • Ministerial appointee - Health Practitioners Disciplinary Tribunal • Board member Rural General Practice Network <p>Family member</p> <ul style="list-style-type: none"> • Marcia Underwood - Employee – Northland DHB 	
Debbie EVANS	<ul style="list-style-type: none"> • CEO – Kaipara Community Health Trust (KCHT) • KCHT Representative – Kaipara Total Health Care Joint Venture Board • KCHT Representative Kaipara Care Committee • KCHT Representative - Dargaville Integrated Family Health Centre Committee • Member – Northland Community Foundation Grassroots Funding Allocation Committee <p>Family Members</p> <ul style="list-style-type: none"> • Bernadette Buisman, - Employee Northland DHB • George McNally, Lecturer at NorthTec – Nursing Department 	27/5/20
Libby JONES	<ul style="list-style-type: none"> • Deputy Chair – Northland Rural Support Trust • Deputy Chair - Sport Northland • Deputy Chair - Paparoa Medical Society • Member - Rural Health Alliance Aotearoa New Zealand (RHAANZ) • Member – Rural Women NZ • Manager - Jigsaw North Family Services <p>Family member</p> <ul style="list-style-type: none"> • Rita Hames - Employee – Northland DHB 	19/10/20
Sally MACAULEY	<ul style="list-style-type: none"> • Chairman – Bay of Islands Arts Festival Trust • Director/Trustee – Kerikeri International Piano Competition Trust • Director – Kaikohe Education Trust • Director- Kaikohe Community and Youth Centre Trust • Judicial and Ministerial Justice of the Peace – Far North Justice of the Peace Association Inc. • Visiting Justice Northern Regional Corrections Facility • Director - Turner Art Centre, Kerikeri <p>Family Member</p> <p>Peter Macauley</p> <ul style="list-style-type: none"> • Partner Palmer Macauley Lawyers • Member of Priority Chapter NZ St John 	9/3/20
Carol PETERS	<ul style="list-style-type: none"> • Councillor – Whangarei District Council • Employee – 155 Community House • Trustee – Channel North • Trustee - Northland Rural Urban Mission (NURM) • Trustee - Food Rescue Northland • Trustee - Creative Northland • Trustee - Climate Change Taitokerau Northland • Trustee - Cnorth 	28/1/20

Name	Nature of Interest	Date Updated
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MEMBER ATTENDANCE - Financial Year - 1 JULY 2020 - 30 JUNE 2021

Equity in the Community CPHAC/DiSAC	2020						2021					
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Ngairae Rae (Chair)			✓			✓						
John Bain			✓			✓						
Harry Burkhardt			✓			✓						
Kyle Eggleton			x			✓						
Libby Jones			✓			✓						
Sally Macauley			✓			✓						
Carol Peters			✓			✓						
Jonathan Tautari			✓			✓						
Jonny Wilkinson			x			x						
Beryl Wilkinson			✓			✓						

MEMBER ATTENDANCE - Calendar Year 1 JANUARY - 31 DECEMBER 2020

Equity in the Community CPHAC/DiSAC	2020											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Ngairae Rae (Chair)						✓			✓			✓
John Bain						✓			✓			✓
Harry Burkhardt						✓			✓			✓
Kyle Eggleton						✓			x			✓
Libby Jones						✓			✓			✓
Sally Macauley						✓			✓			✓
Carol Peters						✓			✓			✓
Jonathan Tautari									✓			✓
Jonny Wilkinson						✓			x			x
Beryl Wilkinson						✓			✓			✓

No Meeting Held
 Term Commenced 1/9/20

EQUITY IN HOSPITALS COMMITTEE (HAC)

MEMBER ATTENDANCE - FINANCIAL YEAR - 1 JULY 2020 - 30 JUNE 2021

Equity in Hospital Committee	2020						2021					
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Mataroria Lyndon (Chair)	✓	✓ via Zoom		✓	✓							
John Bain	✓	✓		x	✓							
Harry Burkhardt	✓	✓ via Zoom		✓	✓							
Vince Cocurullo	✓	✓		✓	✓							
Kyle Eggleton	✓	✓		✓	✓							
Debbie Evans	✓ via Zoom	✓ via Zoom		✓ via Zoom	✓ via Zoom							
Libby Jones	✓	✓		✓	✓ via Zoom							
Sally Macauley	✓	✓		x	✓							
Carol Peters	✓	✓ via Zoom		✓	✓							

MEMBER ATTENDANCE - CALENDAR YEAR 1 JANUARY - 31 DECEMBER 2020

Equity in Hospital Committee	2020											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Mataroria Lyndon (Chair)							✓	✓ via Zoom		✓	✓	
John Bain							✓	✓		x	✓	
Harry Burkhardt							✓	✓ via Zoom		✓	✓	
Vince Cocurullo							✓	✓		✓	✓	
Kyle Eggleton							✓	✓		✓	✓	
Debbie Evans							✓ via Zoom	✓ via Zoom		✓ via Zoom	✓ via Zoom	
Libby Jones							✓	✓		✓	✓ via Zoom	
Sally Macauley							✓	✓		x	✓	
Carol Peters							✓	✓ via Zoom		✓	✓	

 No Meeting Held

NORTHLAND DISTRICT HEALTH BOARD

GLOSSARY OF ACRONYMS

August 2020

Acronym	Meaning
A&D	Alcohol and Drug
A&E	Accident and Emergency Department
A&M	Accident & Medical Centre
AAU	Acute Assessment Unit (<i>part of child health services</i>)
ACMO	Associate CMO
ACP	Advanced Care Planning
A&C	Audit & Compliance
ACA	Access Criteria for First Assessment
ACC	Accident Compensation Corporation
ADON	Assistant Director of Nursing
ADHD	Attention Deficit and Hyperactivity Disorder
ALOS	Average Length Of Stay
AMI	Acute Myocardial Infarction
AOD	Alcohol and Other Drugs
AoG	All of Government
AP	Annual Plan
AR	Active Review
ARRC	Age Related Residential Care
ARC	Aged Residential Care
ASH Rates	Ambulatory Sensitive Hospitalisation Rates
ASMS	Association of Salaried Medical Specialists
BAU	Business As Usual
BOI	Bay of Islands
BSC	Balanced Scorecard
BSI	Blood Stream Infections
CABG	Coronary Artery Bypass Graft
CAPD	Chronic Ambulatory Peritoneal Dialysis
CATT	Crisis Assessment Treatment Team
CBA	Cost Benefit Analysis
CCP	Contribution to Cost Pressures
CCU	Coronary Care Unit
CEA	Collective Employment Agreement
CEO	Chief Executive Officer
CFA	Crown Funding Agreement
CGB	Clinical Governance Board
CHC	Child Health Centre
CHS	Community Health Services
CIPP	Community Injury Prevention Programme
CMO	Chief Medical Officer
CME	Continuing Medical Education
COPD	Chronic Obstructive Pulmonary Disease
CPAC	Clinical Priority Assessment Criteria
CPSOG	Clinical Pharmacy Services Operational Group
CPHAC	Community and Public Health Advisory Committee
CPR	Cardio pulmonary resuscitation
CSC	Community Services Card
CSU	Central Sterilising Unit
CT	Computerised Tomography
CVD	Cardiovascular Disease

Acronym	Meaning
CWD	Caseweight Discharge
DAO	Duly Authorised Officer
DHB	District Health Board
DHBSS	District Health Board Shared Services
DIAS	Disability Information Advisory Service
DiSAC	Disability Support Advisory Committee
DN	District Nurse
DNA	Did not attend
DONM	Director of Nursing and Midwifery
DRG	Diagnostic Related Group
DSAC	Doctors for Sexual Abuse Care
DSS	Disability Support Services
EAP	Employee Assistance Programme
ECG	Electrocardiogram
ED	Emergency Department
EENT	Eyes, Ears, Nose and Throat
EEO	Equal Employment Opportunity
ELT	Executive Leadership Team
ENT	Ear Nose and Throat
EOI	Expressions of Interest
ERA	Employment Relations Act
ESS	Elective Services Statistics
ESPI	Elective Services Performance Indicators
FAQ	Frequently Asked Questions
FBT	Fringe Benefit Tax
FFT	Future Funding Track
FRAC	Finance, Risk & Assurance Committee
FRS	Financial Reporting Standard
FSA	First Specialist Assessment
FST	Financial Sustainable Threshold
FTE	Full time equivalent
GETS	Government Electronic Tender Service
GDB	General Dental Benefit
GM	General Manager
GMS	General Medical Services Benefit
GSE	Government Special Education
hA	healthAlliance
HAC	Hospital Advisory Committee
HBSS	Home Based Support Services
HDC	Health and Disability Commissioner
HRT	Health Round Table
HHC	Home Health Care
HIN	Health Information Network
HNA	Health Needs Analysis
HOD	Head of Department
HOP	Health of Older People
HPO	Health Protection Officer
HPV	Human Papillomavirus
HQSC	Health Quality & Safety Commission
HWNZ	Health Workforce New Zealand
IANZ	International Accreditation New Zealand
IAT	Income and Asset Testing
ICU	Intensive Care Unit
ICT	Intensive Care Team (Mental Health)
IDF	Inter District Flows
IEA	Individual Employment Agreement

Acronym	Meaning
IFHC	Integrated Family Health Centre
IIA	Income in Advance
InterRAI	International Research and Assessment Instruments
IR	Industrial Relations
IS	Information Systems / Information Services
ISSP	Information Systems Strategic Planning
IT	Information Technology
JV	Joint Venture
KPI	Key Performance Indicator
LMC	Lead Maternity Carer
LOS	Length of stay
LTC	Long Term Conditions
MDO	Maori Development Organisations
MECA	Multi Employer Collective Agreement
MERAS	Midwifery Employee Representation & Advisory Services
MF (score)	Missing Filled (score) (<i>dental services</i>)
MHGC	Maori Health Gains Council
MHIPU	Mental Health Inpatient Unit
MI	Myocardial infarction
MIF	Monitoring and Intervention Framework
MMR	Measles-mumps-rubella
MoH	Ministry of Health
MOH	Medical Officer of Health
MOSS	Medical Officer Special Scale
MOU	Memorandum of Understanding
MPDS	Maori Provider Development Scheme
MRI	Magnetic Resonance Imaging
MRT	Medical Radiation Technologist
MSD	Ministry of Social Development
MVS	Meningococcal Vaccine Strategy
NCIC	National Capital Investment Committee
NASC	Needs Assessment and Service Co-ordination
NDHB	Northland District Health Board
NEST	Northland Emergency Services Trust
NGO	Non-Government Organisation
NHB	National Health Board
NHH	Neighbourhood Healthcare Homes
NHI	National Health Index
NHSP	Northland Health Services Plan
NHSS	National Health Supply Service
NIF	Northland Intersectoral Forum
NIR	National Immunisation Register
NRA	Northern Region Alliance (formerly NDSA Northern DHB Support Agency)
NRHP	Northern Region Health Plan
NRTH	Northern Regional Training Hub
NTA	National Travel Assistance
NZBS	New Zealand Blood Service
NZCOM	New Zealand College of Midwives
NZHS	New Zealand Health Strategy
NZHPL	New Zealand Health Partnerships Ltd
NZMC	New Zealand Medical Council
NZNO	New Zealand Nurses' Organisation
O&G	Obstetrics and Gynaecology
OIA	Official Information Act
OMG	Operational Management Group

Acronym	Meaning
OP	Outpatient
ORL	Otorhinolaryngology (=ENT)
OSH	Occupational Safety and Health
OT	Occupational Therapy (<i>sometimes also Operating Theatre</i>)
PACU	Post Anaesthetic Care Unit
PBFF	Population Based Funding Formula
PCO	Primary Care Organisation
PDRP	Professional Development Recognition Programme
PGY	Post Graduate Year
PHO	Primary Health Organisation
PHN	Public Health Nurse
PHU	Public Health Unit
PIPP	Planning, Integration, People and Performance
PN	Practice Nurse
POPN	Primary Options Programme Northland
PQ	Parliamentary Questions
PSA	Public Service Association
PSAAP	PHO Service Agreement Amendment Protocol
PS&QID	Patient Safety & Quality Improvement Directorate
PUC	Purchase Unit Cost
RBA	Results Based Accountability
RDA	Resident Doctors' Association
RFF	Regional Funding Forum
RFP	Request for Proposal
QALY	Quality adjusted life year
RG	Referral Guidelines
RICF	Reducing Inequalities Contingency Funding
RMO	Resident Medical Officer
RWL	Residual Waiting List
SAT	Self Assessment Tool
SAU	Surgical Admission Unit
SBL	Surgical Booking List
SCBU	Special Care Baby Unit
SCOPE	Service Coordination – Primary Care Navigation for Older People in their Environment
SDS	School Dental Service
SHO	Senior House Officer
SIA	Service to Improve Access
SLT	Speech Language Therapy
SMO	Senior Medical Officer
SOI	Statement of Intent
SPNIA	Service Planning and New Intervention Assessment
SSSG	Shared Support Services Group
STAH	Scientific Technical & Allied Health
STV	Single Transferable Voting
SUDI	Sudden Unexplained Death in Infancy
TAS	Technical Advisory Services
TLA	Territorial Local Authorities
TOR	Terms of Reference
TOW	Treaty of Waitangi
TPK	Te Puni Kokiri
TPOT	The Productive Operating Theatre
TROTR	Te Runanga O Te Rarawa
VCLA	Very Low Cost Access
WERO	Whanau End smoking Regional whanau Ora Challenge
WHO	World Health Organisation

Acronym	Meaning
WIIE	Whanau Integration Innovation & Engagement Fund
WOC	Whanau Ora Collective
YTD	Year-to-date

Any additions/amendments, please contact Julie Shepherd,
Julie.shepherd@northlanddhdhb.org.nz, Extn 60308, 021 945 647