



## Minutes of Meeting Northland District Health Board Board Meeting

9.30am, Monday, 23 August 2021

*All Board members and Seat at the table members joined via Zoom*

### Present

Harry Burkhardt – (Chair)  
Ngairae Rae (Deputy Chair)  
Vince Cocurullo  
Libby Jones  
Sally Macauley  
Nicole Anderson  
Mataroria Lyndon  
Debbie Evans  
Carol Peters

John Bain (part)  
Kyle Eggleton

#### **A Seat at the Table appointees:**

Ashlee Peacock  
Jackie Kendall  
Natasha Correa  
Carrie Bryers

### In Attendance

Nick Chamberlain, John Wansbone, Jeanette Wedding, Ian McKenzie, Michael Kelly, Moana Tane, Peter Thomas, Mike Roberts, Mark McGinley, Kathryn Leydon, Paula Douglas (minutes),

### Register of interests

The register of interests was updated as required.

### Apologies

No apologies received

## 1. CONFIRMATION OF OPEN MINUTES

### 1.1 Confirmation of Minutes 12 July 2021

*IT WAS MOVED THAT the minutes of the meeting held on 12 July 2021 be accepted*

*Sally Macauley / Vince Cocurullo  
Carried*

### 1.2 Matters/ Actions Arising

#### 1.2.1 Northland Health Strategy

- This needs more work, engagement will continue as a parallel process. To come back to the October meeting and is to include an indication of ELT's priorities over the next few months.

## 2. QUALITY & SAFETY GOVERNANCE

### 2.1 Summary Report – July 2021

- Report was taken as read.
- Patients' stories were acknowledged by the Board.
- The overall delivery of care in the hospital has been good.

- There are good outcomes within medicine and surgery for both Māori and non-Māori.
- A downward trend was noted with patients advising that they feel they are not getting enough information on their medication. This is only a concern if the trend remains over an extended period of time.
- The hospital is ready should there be any cases of COVID-19 appear in the hospital. The red and green zones are not set up at this stage as it requires 'double staffing' and it is not prudent to exhaust staff unnecessarily before any cases arrive.

### 3. CHAIR'S REPORT

- Report was taken as read
- Northland DHB are involved in all necessary conversations that are required in relation to the COVID-19 situation that is evolving.

### 4. CEO'S REPORT

- The CEO spoke to his report
- ED length of stay has stabilised.
- Experience has shown that there is more harm than good from putting a hold on planned care during lockdowns; the CE has asked that the threshold is lower this time around.
- There is reassurance that as much as can safely be done is being done.
- Immunisation is a challenge and in particular the gap that is widening between Māori and non-Māori. The impact from anti vaxxers on social media has been significant.
- Doing well with the stop smoking service through the Māori providers.
- There is a lot of positive work happening in the primary mental health space.
- The expansion of Te Tumu Waiora is leading the way in mental health services in New Zealand.
- There are changes to the comprehensive PHO.
- Advanced care planning is going very well and benchmarking really strongly.
- Initiatives in the Primary Care workforce are moving ahead. There is a role dedicated to the implementation of the \$5m Primary Care Workforce fund.
- RSV presentations have significantly decreased and as a result the testing for this has been reduced.
- The Board passed on its gratitude and recognition on the work that has been done around the response to RSV.
- Eliminating Racism Strategy – it was noted that the strategy should be focused on eliminating racism for all ethnic groups and not just focused on Māori.

### 5. DECISION ITEMS

#### 5.1 Draft 2022 Meeting Schedule

- Paper was taken as read.

#### ***IT WAS MOVED that the Board:***

- *Approve the draft 2022 meeting schedule noting that meeting dates for May and June 2022 will be confirmed once advice on transition requirements has been received from the Minister of Health and/or the interim board of Health New Zealand.*

**Mataroria Lyndon / Ngaire Rae  
CARRIED**

### 6. SYSTEM PERFORMANCE

#### 6.1 Quarterly Health and Safety Report

- Occupational Health response is focused entirely on COVID-19 at this time.
- The team are doing daily vaccinations and there is an increase in uptake.
- There is an indication of 74% of uptake of vaccinations for staff at present.

## 6.2 Finance report

- Paper was taken as read
- Operating result was a \$1.9m deficit; this compared reasonably well with the operating budget which was a break even result.
- The audit is going well.
- There was an error in the valuation report from the valuer.
- There are ongoing discussions with the Ministry as we await approval of the budget.
- There is currently an underspend on 2021/22 due to a number of factors. Expect this to turn as we go through the first quarter.
- COVID-19 related expenditure – net unfunded component will now not change, expect a vast majority of all COVID-19 related expenditure to remain funded.

## 6.3 NDHB Funded Services Dashboard

- Paper was taken as read
- Broadly in line with the budget
- IDF's were slightly lower as at the date of this report.

## 7. INFORMATION REPORTS AND UPDATES

### 7.1 COVID-19 Vaccination Update

- There is a plentiful supply of PPE across all hospitals.
- More than 100,000 doses of COVID-19 vaccination have been administered in Northland to date.
- 46.8% of the Northland enrolled population aged 16 and above (129,921 people) have received at least one dose of the vaccine; 30.3% of those aged 16 years and above are now fully vaccinated.
- The roll-out to the new category of 'essential services' has begun, with 63 essential staff vaccinated on Friday 20 and Saturday 21 August as recorded in the COVID-19 Immunisation Register (CIR).
- Vaccinations have been extended to 12- to 15-year-olds: 9,951 in this age-band live in Northland, 5,145 being Māori. None are likely to have been vaccinated to date.

### 7.2 Smokefree Aotearoa 2025 Goal

- Paper was taken as read.
- Part of the Public Health advocacy team initially focused on food and alcohol.
- The team has 2 functions, one, to ensure all DHBs are doing everything they can to raise awareness of public health issues and, two, to ensure politicians are doing everything they can.
- SmokeFree 2025 is a good policy and the goal is 5%. There are a significant number of different actions that we have been asked to adhere to.

## 8. NEXT MEETING DETAILS

The next meeting will be held at Rawene Hospital with a start time to be confirmed.

## 9. RESOLUTION TO EXCLUDE THE PUBLIC

Recommendation:

That the public be excluded from the following part of this meeting, under Schedule 3, Clause 32 of the NZ Public Health & Disability Act 2000 and in accordance with the Official Information Act 1982 as detailed in the table below;

Agenda item and general subject of the matter to be discussed		Reason	Reference
10	<b>Fraud Awareness</b> Item deferred to a future meeting		
11.0	<b>Confirmation of Public Excluded Minutes</b> 11.1 Confirmation of Minutes 12 July 2021 11.2 Matters/Action Arising	For reasons previously given	
12.0	<b>Risk Management/Initiatives</b> 12.1 Risk Report 12.2 Chief Executive's Risk Report	Commercial Activities: To enable the Board to carry out, without prejudice or disadvantage, commercial activities Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	9(2)(i) 9(2)(j)
13.0	<b>Decision Items</b> 13.1 HealthSource Board Appointment 13.2 Security Services Contract 13.3 Stationery Supply Contract 13.4 Whangarei Hospital Redevelopment - Child Health Centre	Privacy: To protect the privacy of natural persons, including that of deceased natural persons  Commercial Activities: To enable the Board to carry out, without prejudice or disadvantage, commercial activities  Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	9(2)(a)  9(2)(i) 9(2)(j)
14.0	<b>Information Updates</b> 14.1 Capital Programme Report 14.2 Draft Position Statement Sale and Supply of Alcohol	Commercial Activities: To enable the Board to carry out, without prejudice or disadvantage, commercial activities Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	9(2)(i) 9(2)(j)

**IT WAS MOVED THAT** the public be excluded.

**Vince Cocurullo / Carol Peters**  
**CARRIED**

**11. CONFIRMATION OF MINUTES**

The minutes were confirmed

**12. RISK MANAGEMENT / INITIATIVES**

The updates were discussed

**13. DECISION ITEMS**


The submissions were considered

**14. INFORMATION UPDATES**

The updates were discussed

**The meeting closed at 1.35 pm**

Confirmed that these minutes constitute a true and correct record of the proceedings of the meeting

CHAIR  \_\_\_\_\_

DATE 4 October 2021 \_\_\_\_\_

**ACTIONS ARISING FROM THE MINUTES OF NORTHLAND DHB BOARD  
MEETING MONDAY 23 AUGUST 2021**

<b>ACTION</b>	<b>BY</b>	<b>WHEN</b>	<b>COMMENTS</b>
Northland Health Strategy – update including ELT’s priorities over the next few months to the next meeting.	GM PIPP	October 2021	See Agenda Item 7.3
Further information relating to support provided for individuals with disabilities to future meeting.	Chief Medical Officer	October 2021	Item to be deferred to November 2021 meeting as new Chief Medical Officer only commenced role in mid September 2021.
Electronic patient notes - A further update on viability of moving to an electronic system to be provided.	Chief Information Officer	October 2021	Recording patient notes in digital form is on the NDHB IS investment plan (noting there are currently no plans to digitise historic notes). Work is about to start on investigating options, including the Centric e-notes solution currently used in Counties Manakau DHB. It is proposed that a recommended solution and a business case will be completed by late December this year.
Workforce Profile – Biannual Report Update report to be provided.	GM PIPP	November 2021	
Exit survey – comprehensive report provided to Board	GM PIPP	November 2021	
Ethnicity breakdown NDHB leaders - An update on this report is to come back to the Board in 6 months’ time.	GM PIPP	November 2021	