

**MINUTES OF THE MEETING OF THE  
NORTHLAND DISTRICT HEALTH BOARD  
COMMUNITY & PUBLIC HEALTH AND DISABILITY  
SUPPORT ADVISORY COMMITTEE**

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**HELD ON MONDAY 25 MARCH 2019  
IN THE WAIPOUA ROOM, TOHORĀ HOUSE, WHANGAREI HOSPITAL**

**COMMENCING AT 10.30AM**

**CPHAC/ DiSAC**

Libby Jones (Chair)  
Sue Brown  
Craig Brown  
Colin Kitchen

Jonny Wilkinson  
Sally Macauley  
Beryl Wilkinson  
Sharon Shea (via Zoom)

**IN ATTENDANCE**

Nick Chamberlain, John Wansbone, Jeanette Wedding, Lyn Rostern, Delwynne Sheppard (part) Sheryll Beveridge (part), Sunitha Gowda (part) Warren Moetara (part), Anne Stevens (Part) and Paula Douglas (minutes)

Meeting was opened with a karakia.

**APOLOGIES**

Beth Cooper

*IT WAS MOVED that the apologies be accepted*

**Colin Kitchen / Craig Brown  
CARRIED**

**CONFLICTS OF INTEREST**

The conflicts register was noted.

**1.0 COMMITTEE MINUTES**

**1.1 Confirmation of Minutes**

*IT WAS MOVED THAT the minutes of the meeting held on 3 December 2018 be accepted*

**Beryl Wilkinson / Colin Kitchen  
Carried**

**1.2 Matters/Actions Arising**

*IT WAS MOVED THAT the minutes of the meeting held on 29 January 2019 be accepted*

**Sally McCauley / Beryl Wilkinson  
Carried**

## 2.0 CHAIR'S REPORT

- Work plan for 2019 to be discussed and confirmed.
- Take ideas already committed to for 2019 and include additional items as agreed.
- Opportunity for those currently on the Committee to implement changes prior to a change in the membership in 2020.
  - Northland Health Services Plan: this is still in the development stage; anticipate this will be complete this year.
  - Informal carers to be addressed in 2019; work already underway in Population Health directorate.
  - Progress/process of moving treatments such as cancer, diabetes and renal out to the district hospitals and reporting on this.
  - Child Health and ASH rates.
  - Care closer to home.
  - Obesity.
  - Equity from a community and public health perspective.
  - Resourcing for at-home care due to lack of resources and choices of care givers. Patients are to be given names of all providers available to allow them to make the choice.
  - Information systems.
- Standard reports to the Committee are to still be delivered as per the schedule.

**IT WAS MOVED THAT** *the Chair's report be received.*

**Libby Jones / Sue Brown**  
**Carried**

## 3.0 SYSTEM PERFORMANCE

### 3.1 Public and Population Health Services Update

- GM Child, Youth, Maternal, Oral and Public Health spoke to the report which was taken as read.
- MenW campaign - Over 14,000 vaccinated to date; 63% in the younger cohort and over 60% in the older cohort.
- Another MenW case has been reported - a 7 year old in the Hokianga. Child is a relative (cousin) of a 4 year old who passed away from the disease in 2018. Hokianga has achieved a 50% coverage rate to date in the MenW vaccination campaign.
- Contact tracings have been undertaken in this event and there is going to be a stronger campaign push for the older carrier group.
- There are comms ready to go out to the media in relation to this event.
- There are still MenW vaccines available.
- GPs and Pharmacies are still doing a great job with the campaign.
- The Public Health and Planning and Integration teams are working together on the Public Health Entity – Mahi Tahi Hauora (PHE) integration.
- Measles; 34 confirmed cases in Canterbury reported to date, there are also other cases that have been reported in other areas of NZ.
- There are two potential measles cases in Northland - these are yet to be confirmed.
- A response approach is in place in the event of a breakout of measles in Northland.
- Awaiting outcome of fluoridation of water bill currently before Parliament; it is at the 3<sup>rd</sup> reading stage.
- There are drinking water quality issues in some areas of Northland e.g. Kaeo.
- Northland DHB can require that Northland Councils maintain standards of water quality.
- Public health units have a responsibility to ensure safe drinking water.

- There have been 2 people appointed by the Ministry to assist with the drinking water quality work in Northland.
- The Northland Population Health Indicators framework paper was tabled.
  - Planning and Integration team are using it as framework with the health services planning and Mahi Tahī Hauora.
- There are a lot of opportunities that are being missed in relation to providing housing for the homeless and under privileged.
- Insulation is a huge issue with housing – there will be clear rules from 1 July 2019 for landlords with rental homes.
- Rheumatic fever – programme has been evaluated – 12 current cases. 2 respiratory nurses have been posted in the north.

*Delwyn Sheppard and Sunitha Gowda left the meeting 11.18am.*

### *3.2 Statement of Service Performance Update*

- GM Planning, Integration, People and Performance spoke to the paper.
- There has been another column added in relation to the equity gap.
- 3 of the 6 targets have been achieved.
- Going forward, additional narrative is to be included when performance issues are identified in the report.
- Children who are identified as being obese at the 4 year old 'Before School' check receive a referral to their GP – there is no further action taken at that stage.
- Full and exclusive breastfeeding rate data indicates a decline in uptake; this data is to be checked as this data conflicts with local data indicators.
- The delivery service function of the 'Before School' check contract needs to be enhanced. There are currently 11 providers participating. Plunket have terminated their involvement at a local level.
- Working with Mahi Tahī Hauora to specify the public health outcomes that they will require assistance with.
- Approx 2300 births are recorded each year in Northland; this is the number of 'Before School' checks that need to be undertaken each year.

### *3.3 Northern Region Long Term Investment Plan Update*

- GM Planning, Integration, People and Performance spoke to the paper.
- There is the Primary Care deep dive coming up – it is an integrated planning process.
- Northland DHB had input into the make-up of the group and it had good attendance and good outcomes. Recommendations have been made from 4 regional workshops already undertaken. Next workshop is on 12 April 2019.
- Commentary for the plan is still in establishment phase.
- Dr Dale Bramley, WDHB, is leading a deep dive into Public Health.
- A deep dive is starting this week for the Older Person and Frailty area. This will go through until 4 April 19.
- Health and Disability System Review – the first workshop for the region has been completed along with the national review being led by Heather Simpson (Tier one review) this review includes primary care and community services.
- Hepatitis C; there are 100's of cases of Hep C in Northland, these are largely intravenous drug users. There is a new drug that has been made available which essentially provides a cure.

*Anne Stevens joined the meeting at 11.38am*

#### 4.0 INFORMATION UPDATES

##### 4.1 Organisational Disability Awareness Training with NDHB

- Population Health Strategist introduced a new, online Organisational Disability Awareness Training system that is being rolled out.
- Programme is designed to ensure easy access for staff from anywhere and appeal to all learning styles.
- Working with subject matter experts to develop materials.
- There is a new programme to socialise this new tool and it will run through until June 2019.
- A series of meetings have been scheduled to work with the people who can influence the success of this initiative.
- Will be included in the OO day programme.
- There has been previous discussion about a dedicated FTE for a Disability Coordinator role; there is definitely an appetite for this role but NDHB CEO is taking advice as it has been trialled at another DHB with limited success. Preference would be to distribute resources across the organisation/sector to be more effective.
- Logins to the assessment tool are to be provided to CPHAC/DiSAC committee members to allow them undertake the assessment.

#### 5.0 RESOLUTION TO EXCLUDE THE PUBLIC

Recommendation:

'That the public be excluded from the following part of the meeting, under Schedule 3, Clause 32 of the NZ Public Health & Disability Act 2000 and in accordance with the Official Information Act 1982 as detailed in the table below;'

Agenda item and general subject of the matter to be discussed		Reason	Reference
6.0	Confirmation of combined CPHAC/DiSAC and HAC minutes for the meeting held on 29 January 2019 – Public excluded session.	For reasons given in the previous meeting.	

***IT WAS MOVED THAT*** the Committee move into Public Excluded meeting

***Craig Brown / Beryl Wilkinson***  
***Carried***

#### 7.0 NEXT MEETING DETAILS

The date of the next meeting is 24 June 2019 at 10.30am in the Waipoua Room, Tohora House, Whangarei Hospital.

There being no further business the meeting closed at: 12.17pm

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CPHAC/DiSAC CHAIR

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DATE