

**MINUTES OF THE MEETING OF THE
NORTHLAND DISTRICT HEALTH BOARD
COMMUNITY & PUBLIC HEALTH AND DISABILITY
SUPPORT ADVISORY COMMITTEE**

**HELD ON MONDAY 26 MARCH 2018
IN THE WAIPOUA ROOM, TOHORĀ HOUSE, WHANGAREI HOSPITAL**

COMMENCING AT 9.00AM

CPHAC/ DiSAC

Libby Jones (Chair)
Sue Brown
Craig Brown
Sharon Shea via TC

Colin Kitchen
Sally Macauley
Beryl Wilkinson
Jonny Wilkinson

IN ATTENDANCE

Nick Chamberlain, Lyn Rostern, Warren Moetara (part), John Wansbone, Kathryn Leydon, Jeanette Wedding, Margareth Broodkoorn and Delwyn Flower (minutes)

APOLOGIES

Beth Cooper

CONFLICTS OF INTEREST – The Chair reminded Committee members that in keeping with agreed protocol, conflicts of interest should be declared on a meeting-by-meeting basis as issues arise.

- Craig Brown advised that he is a Justice of the Peace (JP)

1.0 Healthy Families Far North – Presentation - Shirleyanne Brown, Kaiwhakahaere Manager and Raewyn Nafatali, Kaituhono-Change Agent.

Discussion parts:

- Chronic diseases, systems, and strengths
- Looking at the whole picture and not just the issues. Promoting this venture to maintain health in our communities throughout Kaikohe and Kaitaia, measuring through the population's health. Looking at joining skill and knowledge.
- Get out and mingle with the people on the street of Kaikohe and Kaitaia and talk to them about how they do things and discuss programmes. An obligation to make changes.
- Support is provided by:-
 - Te Awa
 - Regional Leadership Forum
 - Governance groups – Includes DHB Public Health Unit
 - We also report to an Iwi Consortium.

Reawyn Nafatali – Kaituhono-Change Agent spoke:

- Social innovation – Questioning and trying to understand the question. How do we tell the positive stories?
 - Insights on the Kaikohe food system. Kaikohe was asked through individuals who are champions in the food system. What do you see? Garden to plate, what is working for you?
 - Growers, businesses and focus groups interviewed.
 - Everyone's ideas were put together and a lunch/dinner was put on for over 100 people presented these ideas. Prototypes that are already happening, what needs are there and how to do we change them?
Positive feedback to community development eg. Committee gardens within the town. Sport Northland is on board helping and supporting.
 - A lot of food waste identified. A lot of people don't know how to cook some foods which are easily accessible. Varying responses to offers of free foods eg... Surplus fruit and

- vegetables.
- Seven Day Adventist groups are helping along with Countdown Supermarkets to put food packs together with recipes. Also Seven Day Adventists will be putting on cooking classes.
- Local Champions and elders are giving their time to produce seasonal foods and teach others ways how to preserve these foods for all year round use. Preparation and gathering especially in the winter months eg...Chutney and lemon curd. .
- Food phone apps – (Kai Kohekohe). This phone app will advertise cheap foods; let people know where the pop up shops are located, also what's happening in the community.
- Kaitaia Hospital is going to have a community garden at Kimiora which, GM Child, Youth and Maternal, Oral, Public Health& District Hospitals, is supporting this. This will be owned by the community. A place of safety, nourishment in the community
- Maramataka – Planning and Delivering services.
- Noted that support from Government is required.

2.0 COMMITTEE MINUTES

2.1 Confirmation of Minutes 4 December 2017

That the minutes of the CPHAC/DiSAC meeting held on 4 December 2017 be approved.

MOVED: Sally Macauley SECONDED: Sue Brown CARRIED

2.2 Matters/Actions Arising

Report tabled on carer stress. Request that 'informal carers' to be added to NRHP as well as 'formal carers', which was noted.

2.2.1 Update on investigation and analysis of attendances at immunisation drop in clinics.

GM Child, Youth and Maternal, Oral, Public Health& District Hospitals gave an update on the decline in immunisation numbers in GP clinics.

2.2.2 Update on early draft of implementation framework for NZ Disability Strategy.

The DHB have their own action plan with disability strategies.

General consultations will be streamlined and doing what it's meant to do. There are two outcomes:

1. Accessibility outcome
2. Attitudes and control outcome.
 - How do we prioritise? Recommendations are welcomed.
 - Update on current action plans and that they are looking at the e-learning tool in which to add a disability app and localise per each DHB. Is there a group to sign off on this as we are looking at building a new hospital within 8yrs? Disability services need to be addressed. A few reference groups across the sector have 4-5 with disabilities and impairments.
 - Request for older persons' input to disability accessibility.

2.3 Confirmation of Minutes 30 January 2018

That the minutes of the CPHAC/DiSAC meeting held on 30 January 2018 be approved

MOVED Beryl Wilkinson SECONDED Craig Brown CARRIED

3.0 CHAIR'S REPORT

The Chair had no matters to bring to the Committee's attention.

4.0 SYSTEM PERFORMANCE

4.1 Northland Health Services Plan (NHSP) Update

- Report taken as read.
- The 2012-2017 plans have concluded. Preparation of a new plan has commenced.
- Report published internally but no intentions to publish externally.

4.2 Statement of Service Performance Update

- Report taken as read.
- Breast screening programme target age. Noted that statistics show this is a prevention age.

4.3 Northern Region Health Plan Update

- Report taken as read.
- Report on NHSP 12-17 completed, highlighting achievements.
- Greater potential influence on greater strategies. We want to be preventing as we put a lot into treating. How do we keep track and not lose track?
- Importance of emphasising prevention as well as treatment.

5.0 INFORMATION PAPERS

5.1 Public and Population Health Services Update

- Report taken as read.
- Medical Officer of Health is reviewing recommendations arising for Havelock North Water report.

6.0 NEXT MEETING DETAILS

The date of the next meeting is 25 June 2018 at 9.00am in the Waipoua Room, Tohora House, Whangarei Hospital.

7.0 RESOLUTION TO EXCLUDE THE PUBLIC

Recommendation:

'That the public be excluded from the following part of the meeting, under Schedule 3, Clause 32 of the NZ Public Health & Disability Act 2000 and in accordance with the Official Information Act 1982 as detailed in the table below;'

Agenda item and general subject of the matter to be discussed		Reason	Reference
8.0	Confirmation of the combined CPHAC/DiSAC and HAC minutes for the meeting held on 30 January 2018 – Public excluded session	For reasons given in the previous meeting	

IT WAS MOVED THAT the Committee move into Public Excluded meeting

MOVED: Colin Kitchen

SECONDED: Sally Macauley

CARRIED

8.0 CONFIRMATION OF THE COMBINED CPHAC/DISAC AND HAC MINUTES FOR THE MEETING HELD ON 30 JANUARY 2018 – PUBLIC EXCLUDED SESSION

- The minutes were approved

There being no further business the meeting closed at: 11.00am

Confirmed that these minutes constitute a true and correct record of the proceedings of the meeting

CPHAC/DiSAC CHAIR

DATE