

**Northland District Health Board  
HOSPITAL ADVISORY COMMITTEE (HAC)  
Monday 26 August 2019, 9.00 - 10.30  
Whangārei Hospital**

## **MINUTES**

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### **Present**

John Bain (Chair)	Gary Payinda	Debbie Evans
Sally Macauley	Sue Brown	Denise Jensen

### **Apologies**

Libby Jones

### **In Attendance**

Paul Welford	Pip Zammit	Neil Beney	Kathryn Leydon
Joyce Donaldson	Nick Chamberlain	Liz Inch	Sarah Fox (minutes)

Member of the public - Beryl Wilkinson

Board Member - Craig Brown

## **1.0 General Business**

### **1.1 Presentation**

A presentation on the Northland Falls and Fragility Fracture Prevention Programme for High-Risk Older People was given by Lyn Rostern, Population Health Strategist, and Jo McCathie, Clinical Nurse Manager, Health of Older People.

Members appreciated the presentation and congratulated the service in successfully working on prevention and appearing to have halted the rise in fragility related fractures. It was hoped that further targeting could reduce the rate further.

## **2.0 Committee Minutes**

### **2.1 Confirmation of Minutes 15 July 2019**

It was moved that the minutes of the meeting held on 15 July 2019 be approved.

MOVED Debbie Evans SECONDED Denise Jensen CARRIED

### **2.2 Matters/Actions Arising**

#### **2.2.1** Dispensing medications on discharge rather than giving patients prescriptions to take to a community pharmacy.

- The GM Medicine, Health of Older People, Emergency & Clinical Support explained that the prescribing physician can dispense under same regulations as a pharmacist and cannot delegate this authority. The proposed solution was to extend the number of packs available, e.g. a full course of antibiotics rather than an initial dose.

## **3.0 Chair's Report**

There was no report from the Chair this month.

## **4.0 System Performance**

### **4.1 Operational Report**

The Chief Operating Officer highlighted the following points:

- The recovery plan against planned care targets had been submitted. All the available planned care funding was needed and would still take around 18 months to recover.

- IANZ had reinstated blood bank accreditation and continuing accreditation of the rest of the laboratory service.
- The Northern Advisory Group had been established to assess capital investment proposals in the Northern Region Long Term Investment Plan for next 3-15 years.
- Negotiating was taking place with service providers, such as laboratory and orthopaedics outsourcing, plus endoscopy locums to get better price for volume rates. Internal capital allocations across minor building works, clinical equipment and IT had been agreed. A new isolation room in ED had opened which received early funding from minor works programme. However all 18/19 revenue investments for 19/20 were on hold.
- Continuing to work with Medicine on the difference between capacity and workload.
- Working with Auckland DHB on preparations for accommodating the new LINAC machines/radiotherapy service.
- The Mental Health Service had engaged in workshops on the government funding announced earlier this year as part of the wellbeing budget.
- The Chief Operating Officer's managerial structure review was underway and out for consultation with unions and staff.

There was discussion on the following matters:

- Mechanisms for sharing successful programmes across the DHBs – through national networks but only for evidence based interventions.
- Presentations at Bay of Islands Hospital were noted as being high. Bed numbers had been increased by 33% however population, and demand, had also increased.
- The restructure proposal for pathology was not accepted by staff.
- Northland DHB had taken over out-of-hours duties for Dargaville ED and was providing a full service. Confirmation of whether this was effectively providing a free GP service was requested. *Post meeting note: after hours presentations that are assessed as needing GP services are triaged to see their GP the following morning.*
- Clarification was requested on whether the new provision for domestic violence leave has been fully implemented in line with legislation and if it is being tracked separately to other leave. It was noted that informal arrangements were already in place.
- It was suggested it would be useful for future reports on the learning and development programme to track target whether targets were being achieved.
- Management of leave accrual liability was a large factor in financial results.
- Strategies are being investigated to reduce the number of outstanding clinical maintenance jobs.

## 5.0 Next Meeting Details

There will be no October meeting of the Hospital Advisory Committee due to the visit to Rawene Hospital. Details of this will be provided nearer the time.

Monday 18 November 2019, 9.00am, Tangihua Meeting Room, Tohora House, Whangārei Hospital

There being no further business, the meeting closed at 10:15.

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CHAIR

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DATE