

**MINUTES OF THE MEETING OF THE
NORTHLAND DISTRICT HEALTH BOARD**

**HELD ON MONDAY 15 APRIL 2019
TE WAKA HAUORA, KAITAIA HOSPITAL NORTHLAND DHB
COMMENCING AT 10.45AM**

PRESENT

Sally Macauley (Chair)
Sue Brown (Deputy Chair)
Debbie Evans
Colin Kitchen
Denise Jensen

Libby Jones
John Bain
Gary Payinda
Craig Brown
June McCabe

IN ATTENDANCE

Nick Chamberlain, John Wansbone, Mike Roberts (Part), Meng Cheong, Paul Welford, Ian McKenzie, Sheryll Beveridge, Dee Telfer, Pip Zammit, Harold Wereta, Kathryn Leydon, Jodie Moselen (minutes)

APOLOGIES

Sharon Shea

Harold Wereta opened with a karakia

IT WAS MOVED THAT the apologies be accepted

***Libby Jones / Craig Brown
Carried***

REGISTER OF INTERESTS

The Register of Interests was noted.

ATTENDANCE REGISTER

Register was noted

1. BOARD MINUTES

1.1 Confirmation of Minutes 11 March 2019

IT WAS MOVED THAT the minutes of the meeting held on 11 March 2019 be accepted

***John Bain / Sue Brown
Carried***

1.2 Matters/ Actions Arising

1.2.1 Measures to strengthen equity in NHH

- Paper taken as read.
- Noted that with general practice triage and patient protocols now implemented it has allowed practices to focus their attention on improved health equity for their patients
- Paper to be presented giving a further update at the May 2019 meeting.

1.2.2 St John patient pickup data

- Work is underway with St John regarding multiple initiatives for improved patient care.
- Paper with greater detail to be presented at the May 2019 meeting.

2. QUALITY & SAFETY GOVERNANCE REPORT

2.1 Summary Report – March 2019

- Report was taken as read.
- Patient stories noted by the Board.
- It was noted that communications upon discharge can often be confusing for patients. The Chief Medical Officer agreed to provide a copy of an anonymous discharge summary to the next meeting to show the changes made to these forms to try to mitigate this issue. Changes include having patient information at the start of the discharge summary. Improvement to better communicate with patients on discharge continues.

3. CHAIR'S REPORT

The Chair spoke to the report, which was received and taken as read.

Key Issues and Discussion Points

- Positive meeting between Northland DHB and the Minister of Health last week. Meeting was attended by the Board Chair and CEO.
- There have been multiple meetings between the Northern Regional DHB and Iwi where round table discussions were held regarding working together to improve health outcomes for Maori. The structure of the group is a work in progress. The new group is yet to be officially named and will have a focus on influencing planning and funding outcomes where possible. Further details including delegations the group will hold and the terms of reference are yet to be approved by the Minister of Health.
- The Chair noted the letter sent to the CEO of Canterbury DHB following the Christchurch tragedy on March 15.
- Attendance at a meeting with the newly formed Primary Health Entity was noted. The commencement of the new entity is scheduled for 01 July 2019.

4. CEO'S REPORT

The CEO spoke to his report, which was received and taken as read

Key Issues and Discussion Points

- Progress continues for the Neighbourhood Healthcare Homes vision of integrated health and social care as interviews continue to take place with practices.
- The CEO acknowledged Pip Zammit, Director of Allied Health, Scientific and Technical Service for her leadership on the Calderdale Framework.
- It was noted that currently Northland DHB is tracking well towards the agreed deficit budget.
- There was an improvement on the ED length of stay performance for February.
- There was a slight decrease in the B4 school check performance. Plunket no longer perform these checks, they are now completed by public health nurses. Strategies are underway to increase this target.
- Opportunities for the new Primary Health Entity to work alongside the DHB to improve immunisation and B4 school check rates for the region are currently being discussed.
- There has been an increase in the number of immunisation declines which can be partly attributed to the current anti-vaccine movement. Multiple proactive strategies to increase immunisation rates are underway including discussions at the local Maori Health Strategy workshops.

- There has been an increase in the number of confirmed Rheumatic Fever cases for Northland. This has been noted as an area of concern for both the region and at a national level.
- A further six months of funding has been received for the successful Te Ara Oranga Methamphetamine Pilot project. Submissions for further funding are currently being reviewed.
- Positive work continues in Advanced Care Planning. It is hoped new staff will be approved by the Executive Leadership team to continue this programme of work.
- To date there have been 14,500 Meningococcal W vaccinations done with over 1000 still available. This is just under 70 percent of those eligible. There are some areas of Northland where the only 50 percent of those eligible have chosen to be vaccinated including the Hokianga. The DHB is working closely with Hokianga Health Enterprise Trust to offer additional community clinics in this area.

5. DECISION PAPERS

There are no papers for consideration.

6. SYSTEM PERFORMANCE

6.1 Health Measures

- The report was taken as read.
- There has been no confirmation from the Ministry of Health on when the new health measures will be announced. It is expected that there will be a change to the elective surgery target.
- Work underway with clinical staff regarding patient flow. Issues include the overall hospital facility as well as bed capacity.

6.2 Finance Report

- The report was taken as read.
- The March result shows a year to date deficit of \$1.5m.
- The Meningococcal W immunisation programme has been calculated as costing Northland DHB \$1m to date.
- Increased financial pressure mainly due to increased locum spend and the Meningococcal W immunisation programme.
- District Hospitals and Mental Health and Addiction Services have had improved performance in the second half of the financial year.
- Surgical services have started to develop a slightly unfavourable position as a result of the on-going industrial action.
- Work continues on the Holidays Act. Audit NZ have reviewed and approved the proposed methodology to be used by Northland DHB when undertaking this work.

6.3 NDHB Funded Services Dashboard

- The report was taken as read.
- It was noted the action point from the Finance, Risk and Assurance Committee for more information on late provider returns and detailed commentary in the dashboard report has now been implemented from the April 2019 meeting.

7. INFORMATION REPORTS & UPDATES

7.1 CPHAC/DiSAC Chair's Report – Meeting 25 March 2019

- The report was taken as read.
- A work plan is currently being drafted for the meetings left in the calendar year.
- A focus of the Committee continues to be equity from a community health perspective.
- There has been increased input into the Committee from the public health team.
- There was a well-received presentation at the March 25 meeting on disability awareness including training for staff to be more user friendly in the future.

7.2 Maori Health Strategic Projects Update

- Paper taken as read
- It was requested that the Kaipara District also be included when assessing access to tele-health clinics in the future.

8. NEXT MEETING DETAILS

The next meeting will be held at 10.45am on Monday 27 May 2019 at Community Services Conference Room, Dargaville Hospital.

9. RESOLUTION TO EXCLUDE THE PUBLIC

Recommendation:

That the public be excluded from the following part of this meeting, under Schedule 3, Clause 32 of the NZ Public Health & Disability Act 2000 and in accordance with the Official Information Act 1982 as detailed in the table below;

Agenda item and general subject of the matter to be discussed		Reason	Reference
10.0	Confirmation of minutes for meeting held 11 March 2019 - public excluded session	For reasons given in the previous meeting	
11.0	Risk Management/Initiatives	Commercial Activities: To enable the Board to carry out, without prejudice or disadvantage, commercial activities	9(2)(i)
		Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	9 (2)(j)
12.0	Decision Papers		
	12.1 Aged Residential Hospital Specialist Services (Psychogeriatric Services)	Commercial Activities: To enable the Board to carry out, without prejudice or disadvantage, commercial activities	9(2)(i)
	12.2 Specialist Palliative Care Services		
	12.3 Lease South End Avenue Whangarei	Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	9(2)(j)
	12.4 Patient Transport Services		
	12.5 Electricity Contract 2019		
	12.6 Northland DHB Land Optimisation		
	12.7 Revised 2018/19 Budget		

13.0	Information Updates 13.1 Project Office Report 13.2 FRAC Chair's Report – Meeting 25 March 2019	Commercial Activities: To enable the Board to carry out, without prejudice or disadvantage, commercial activities Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	9(2)(i) 9 (2)(j)
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IT WAS MOVED THAT the public be excluded.

***Craig Brown / John Bain
CARRIED***

*****The Board went on a Health and Safety walk-about to the theatre suite at Kaitaia Hospital*****

10. CONFIRMATION OF MINUTES

The minutes were confirmed

11. RISK MANAGEMENT/ INITIATIVES

The updates were discussed

12. DECISION PAPERS

The submissions were approved

13. INFORMATION UPDATES

The updates were discussed

The meeting closed at 2.45pm

Confirmed that these minutes constitute a true and correct record of the proceedings of the meeting

CHAIR _____

DATE _____