

**MINUTES OF THE MEETING OF THE  
NORTHLAND DISTRICT HEALTH BOARD**

---

**HELD ON MONDAY 26 AUGUST 2019  
TANGIHUA MEETING ROOM, TOHORA HOUSE, NORTHLAND DHB  
COMMENCING AT 10.45AM**

**PRESENT**

Sally Macauley (Chair)  
Sue Brown (Deputy Chair)  
Debbie Evans  
Colin Kitchen  
Denise Jensen  
Sharon Shea

John Bain  
Gary Payinda  
Craig Brown  
June McCabe

**IN ATTENDANCE**

Nick Chamberlain, John Wansbone, Paul Welford, Harold Wereta, Neil Beney (part), Kathryn Leydon, Joyce Donaldson, Paula Douglas (minutes), Margriet Geesink (part), Rhys Manukau (part)

Beryl Wilkinson

**APOLOGIES**

Libby Jones

The meeting was opened with a karakia

***IT WAS MOVED THAT** the apologies be accepted*

***Colin Kitchen / Sue Brown  
Carried***

Beryl Wilkinson thanked the group for their work, compassion and empathy shown to the community of Northland during their tenure as Board members.

**REGISTER OF INTERESTS**

The Register of Interests was noted.

Sharon Shea noted work currently being undertaken with ACC on the Integrated Home Support Services. She also advised that work is being undertaken with Midlands Iwi Regional Board and Governance Group.

**ATTENDANCE REGISTER**

Register was noted

**1. CONFIRMATION OF OPEN MINUTES**

**1.1 Confirmation of Minutes 15 July 2019**

***IT WAS MOVED THAT** the minutes of the meeting held on 15 July 2019 be accepted*

***Sue Brown / Denise Jensen  
Carried***

**1.2 Matters/ Actions Arising**

- 1.2.1 Cardiology Patient Transport.
- No paper has been finalised as yet

- There is a 3 day target for patients who have had a heart attack to travel to Auckland to receive surgery. This is dependent on bed availability and can be hampered by the issues Auckland Hospital has with bed block.
- Targets continue to remain unmet; a new cardiac catheter lab will be built at Whangarei Hospital to remedy this.
- There has been a 12% growth in the number of patients going to Auckland for cardiac catheter surgery. Already 138 patients to date this year.
- There are 3 proposed solutions being considered to avoid further delays for patients:
  1. Purchase a new ambulance and staff it,
  2. Purchase a second hand ambulance and staff it,
  3. Speak to St John to put on an ambulance and have this staffed.
- The issue with the bed block in Auckland needs to be explored further.
- This is part of a much broader piece of work addressing what is being done to alleviate the issues with cardiology.

#### 1.2.2 Waitangi Tribunal findings – Stage One: Health Services and Outcomes Kaupapa Inquiry.

GM Maori Health spoke to this paper.

- Paper was taken as read.
- Paper tabled is a summary of a 250 page report which simplifies key areas and outcomes.
- It is a good reference document for the Northland DHB to use going forward.
- A number of recommendations were made by the Tribunal in relation to the policy framework.
- Will start to utilise the information in the report to inform how we reposition in regard to policy and operational framework
- Will be reviewing the equity gap in Maori Health and its providers.
- The summary at the end of the paper was supplied by the Ministry of Health.

## 2. QUALITY & SAFETY GOVERNANCE REPORT

### 2.1 Summary Report – July 2019

- Report was taken as read.
- Chief Operating Officer spoke to this paper
- Patient's stories were acknowledged by the Board.
- The formal feedback from the certification audit including the final results is included. Was a very good outcome
- Noted that performance for time taken to respond to complaints within 20 days had dropped. Request for explanation of declining performance to next meeting

## 3. CHAIR'S REPORT

The Chair spoke to the report, which was received and taken as read.

### Key Issues and Discussion Points

- Has attended a number of meetings throughout the month.
- Attended an alcohol and obesity workshop – good presentations from the Ministry of Health. The obesity rate remains a concern. There is more work being done on this to

see how we can move forward. There was useful discussion in the meeting covering where to from here.

- Discussion was held around the possibility of a sugar tax being introduced locally. It was decided that it is better to advocate more strongly; Northland DHB is leading an advocacy strategy on this as opposed to local involvement.
- Attended the celebration for the opening of the Hokianga Hospital. The Minister was also in attendance.
- 6<sup>th</sup> September Board Chair and Northland DHB CEO are meeting with Northland Iwi.

#### 4. CEO'S REPORT

The CEO spoke to his report, which was received and taken as read

##### Key Issues and Discussion Points

- Working closely with Mahitahi Hauora on the Neighbourhood Health Care Homes initiative. Mahitahi Hauora is making good progress.
- There are a number of issues relating to workforce in the Far North which are being worked through.
- A Kaitaia clinic had to close temporarily due to a lack of GPs available to staff the clinic.
- There have been a number of GPs in Whangarei retire in the past few months; this is impacting on our ED resources.
- A recruitment strategy is underway to secure more permanent GPs.
- Nurse practitioners are being sourced as well. Looking to increase training for nurses to grow the nurse practitioner numbers.
- Mahitahi Hauora are also working a lot on these issues.
- There is an opportunity for Mahitahi Hauora to invest significantly in workforce recruitment.
- System performance - On track financially for the \$12.8m dollar deficit which is yet to be approved.
- ED is very busy; a slight drop has occurred over the past few months.
- Planned care has been challenging with increasing waiting times. There are 900 patients that have been waiting over 9 months for procedures.
- Faster cancer treatment rates are looking a lot better.
- The 'raising healthy kid's' targets are favourable.
- A geriatrician is being recruited to be located in ED to assist us with the care of the elderly.
- Reaccreditation of the blood bank has been received

#### 5. DECISION PAPERS

##### 5.1 Draft 2020 Board and Committee Meeting Schedule

- Paper was taken as read

##### ***IT WAS MOVED THAT the Board:***

- ***Approves the draft 2020 meeting schedule.***

**Sharon Shea /John Bain**  
**CARRIED**

## 5.2 Position Statement on Institutional Racism

- Paper was taken as read
- Institutional Racism has been an issue since the 1990s.
- There are examples given on what, as a DHB, we are doing to address Institutional Racism .
- It was agreed that there needs to be more emphasis given to the 'Engaging with Maori' courses to increase the numbers of staff undertaking this.
- Attendance is currently mandatory.
- Getting staff released from their roles can be problematic, particularly in winter when there is already a reduced number of staff due to illness.
- There needs to be strong messages sent around institutional racism.
- Proactive ring-fencing of funding could be a solution
- Whanau voice and reorienting the system with the whanau at the centre is encouraged.
- Seeking endorsement of the position statement.
- It is not just about access it is also about equalities as well.
- Needs to have a firm action plan nested within the principles of the Treaty to accompany with the paper. The 3 forms of institutional racism were noted as:
  - Institutional (at a system or organisational level)
  - Interpersonal (between people)
  - Internalised (when one starts to believe the racist attitudes and take them on)
- Would like the paper to be strengthened, taking into account the points made in the meeting, and brought back to the Board on 7 October 2019.

### **IT WAS MOVED THAT the Board:**

- **Receive** the paper
- **Withhold endorsement of** the position statement on Institutional Racism (Item 5.2) pending a further strengthened paper to 7 October 19 meeting.
- **Note** the actions underway by NDHB (Item 5.3).

**Colin Kitchen / Craig Brown**  
**CARRIED**

## 6. SYSTEM PERFORMANCE

### 6.1 Quarterly Health and Safety Report

- The report was taken as read.
- There is a detailed annual review report coming to the 18 November 2019 meeting.

### 6.2 Health Measures

- The report was taken as read.
- Covered in the CEO report.

### 6.3 Finance Report (June 2019 and July 2019)

- The report was taken as read.
- There are 2 financial reports this month.
- June result – a paper was tabled at the 15 July 19 meeting indicating a \$17.9m deficit and the uncertainty around the Holidays Act provision.
- There is now clarity on the provision, bringing the total end of year result to a \$24.7m deficit.
- Payroll has completed extensive work to calculate the Holidays Act provision.
- 30 June audited results have now been submitted to inform the crown consolidation; we are continuing to work with Audit NZ as preparation continues on the Annual Report.

#### **6.4 Northland District Health Board Funded Services Dashboard**

- The report was taken as read.

### **7. INFORMATION REPORTS & UPDATES**

#### **7.1 Northland Health Strategy Progress Update**

- Paper was taken as read
- Updates will be provided over the next 7 months.
- A more detailed paper will come to the 7 October 2019 meeting

#### **7.2 Northland DHB Environmental Sustainability Update**

- Sustainability Development Manager and Director of Innovation Improvement and Excellence joined the meeting
- The contents of the paper were noted.
- Been working on sustainability throughout the Northland DHB over the past 3 years.
- There are 5 key areas, energy, waste, emissions, new builds and transport.
- A more detailed report has now been released highlighting the carbon emissions guidelines which will require stricter guidelines for the Northland DHB going forward.
- The new guidelines are very restrictive and it will be difficult to meet the thresholds in the current environment.
- There are a lot of options to consider that will assist with our emission reduction but these need to be prioritised.
- Awareness in Northland DHB regarding where we sit environmentally is good in comparison to other DHB.

#### **7.3 Fatal and Non-fatal Motor Vehicle Accidents on Northland Roads**

- Paper for noting which is now in the public arena.
- There was a perception that the crash stats in Northland were not high. Highest mortality and injury rates of all the regions compared.
- Paper highlights what we know around injury and accidents.
- CEO has been requesting further information but still yet to receive this. This will continue to be followed up.

#### **7.4 Letter of Expectations to District Health Boards**

- Paper was taken as read
- Provided as an update throughout the year outlining the expectations of financial performance.

## 8. NEXT MEETING DETAILS

The next meeting will be held at 10.45am on Monday 7 October 2019 at Rawene Hospital, Northland.

## 9. RESOLUTION TO EXCLUDE THE PUBLIC

Recommendation:

That the public be excluded from the following part of this meeting, under Schedule 3, Clause 32 of the NZ Public Health & Disability Act 2000 and in accordance with the Official Information Act 1982 as detailed in the table below;

Agenda item and general subject of the matter to be discussed		Reason	Reference
10.0	Confirmation of minutes for meeting held 15 July 2019 - public excluded session	For reasons given in the previous meeting	
11.0	Risk Management/Initiatives	Commercial Activities: To enable the Board to carry out, without prejudice or disadvantage, commercial activities  Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	9(2)(i)  9 (2)(j)
12.0	Decision Papers  12.1 Travel Management Services and Rental Vehicles 12.2 NZ Health Partnerships Statement of Performance Expectations 2019/20 12.3 NZ Health Partnerships Shareholders Review Group Recommendations 12.4 Audit Proposal and Letter of Engagement 12.5 Holidays Act Remediation	Commercial Activities: To enable the Board to carry out, without prejudice or disadvantage, commercial activities  Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	9(2)(i)  9(2)(j)
13.0	Information Updates  13.1 Budget 2019/20 Update 13.2 Capital Projects Report	Commercial Activities: To enable the Board to carry out, without prejudice or disadvantage, commercial activities  Negotiations. To enable the Board to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	9(2)(i)  9 (2)(j)

**IT WAS MOVED THAT** the public be excluded.

**Debbie Evans / Colin Kitchen**  
**CARRIED**

## 10. CONFIRMATION OF MINUTES

The minutes were confirmed

## 11. RISK MANAGEMENT / INITIATIVES

The updates were discussed

**12. DECISION PAPERS**

The submissions were approved

**13. INFORMATION UPDATES**

The updates were discussed

The meeting closed at 2.45 pm

Confirmed that these minutes constitute a true and correct record of the proceedings of the meeting

CHAIR \_\_\_\_\_

DATE \_\_\_\_\_

**ACTIONS ARISING FROM THE MINUTES OF NORTHLAND DHB BOARD  
MEETING MONDAY 26 AUGUST 2019**

	<b>ACTION</b>	<b>BY</b>	<b>WHEN</b>	<b>COMMENTS</b>
1.	Institutional racism – Updated paper to next meeting 7 October 2019.	GM Maori Health	7 Oct 19	Paper attached
2.	Request for explanation of declining performance relating to time taken to respond to complaints within 20 days.	Chief Medical Officer	7 Oct 19	The Quality Improvement Directorate is reviewing complaint recording processes and an update will be given to the meeting.
3.	Detailed Northland Health Strategy Progress Update	GM Planning, Integration, People & Performance	7 Oct 19	Paper attached
4.	Measures to strengthen equity in NHH paper	GM Planning, Integration, People & Performance	Late 2019	A new resource in Mahitahi Hauora is to be recruited which will address this in the future
5.	Violence Prevention Programme to be finalised and presented in a future meeting.	GM Planning, Integration, People & Performance / Chief Operating Officer	To be confirmed	