

## Northland DHB Alert Covid Standard Readiness Planning

**To Be Endorsed By:** Incident Management Team, Incident Controller, Clinical Technical Advisory Group Leads and the Northland DHB Executive Leadership Team

| Communications  | Human Resources  | Logistics  |
|---|--|--|
| <p>Information packs for infectious diseases ready including</p> <ul style="list-style-type: none"> <li>Information for staff drafted for each hospital and government framework level</li> <li>Information for community dissemination for each hospital and government framework level</li> <li>Patient flyers drafted</li> <li>Visitor policy flyers for each alert level including higher acuity areas</li> </ul>   | <p>Policies reviewed and updated:</p> <ul style="list-style-type: none"> <li>Process for staff awaiting swab results</li> <li>Covid leave criteria</li> <li>Working from home at each government alert level</li> <li>Vulnerable staff</li> <li>Vaccination status</li> </ul>  | <p>Maintain oversight on</p> <ul style="list-style-type: none"> <li>MoH critical supply lists</li> <li>PPE Supplies for the region including                             <ul style="list-style-type: none"> <li>Masks</li> <li>Hand sanitizer</li> <li>Gloves</li> <li>Gowns</li> </ul> </li> </ul>  |
| Occupational Health and Safety  | Facilities   | Primary Care   |
| <p>Staff Vaccinations</p> <ul style="list-style-type: none"> <li>Confirm pathway and availability to continue to vaccinate staff on-site at all hospitals</li> <li>Confirm process of obtaining staff vaccination status for potential Red Zone staff</li> </ul> <p>Mask Fit Testing</p> <ul style="list-style-type: none"> <li>Confirm continued process for fit testing all staff</li> <li>Confirm testing and availability of supplies for those who required specialist masks i.e. extra small</li> </ul> | <p>Negative Pressure Rooms</p> <ul style="list-style-type: none"> <li>Ensure all negative pressure rooms are completed at all hospitals as soon as possible</li> </ul> <p>Red/Green Zone pathways</p> <ul style="list-style-type: none"> <li>Walkthrough of all Red/Green pathways at all hospitals and ensure these could be activated within a 24 hour time frame if needed</li> </ul> | <p>Primary Care</p> <ul style="list-style-type: none"> <li>Establish and promote how Primary Care can support all four hospitals should there be positive community case/s within Northland</li> <li>Establish any additional GPs and Pharmacies that can support the on-going vaccination programme</li> <li>Establish patient transfer pathway with St John and Air Ambulance</li> </ul> <p>Aged Residential Care Facilities</p> <ul style="list-style-type: none"> <li>Confirm ARC facilities have reviewed their outbreak plans</li> <li>Confirm pathway for transporting patients to/from a hospital setting both Covid related and if hospital needs to decant to allow for more beds</li> </ul> |
| Information Systems   | Community Based Teams  | Laboratory/Microbiology  |
| <p>Sharp Increase Preparedness</p> <ul style="list-style-type: none"> <li>Licences</li> <li>IT Support</li> <li>Auditing/stocktake of availability</li> <li>Support available to increase telehealth measures including shift handover</li> </ul>   | <p>Covid/Hospital Plans</p> <ul style="list-style-type: none"> <li>Review and confirm plans for each hospital response/government response levels</li> </ul>   | <p>Testing</p> <ul style="list-style-type: none"> <li>Establish pathway for rapid testing and trigger points for this process</li> <li>Confirm timeline for use of additional testing at rural hospitals</li> <li>Confirm staffing levels required</li> <li>Confirm trigger points for requesting assistance from other labs</li> <li>Ensure reagent supply</li> </ul>   |

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