Northland Health Consumer Council

Minutes

|  |  |  |
| --- | --- | --- |
| **1700 – 1800** | **Thursday, 28 May 2020** | **Via Zoom** |

### Present / Apologies

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Attendance | Jan | Feb | Mar | April | May | June | July | Aug | Sep | Oct | Nov | Dec |
| Lynne Tucker | ✓ | ✓ | c | c | ✓ |  |  |  |  |  |  |  |
| Susan Burdett | ✓ | ✓ | c | c | ✓ |  |  |  |  |  |  |  |
| Rick Currie | x | ✓ | c | c | ✓ |  |  |  |  |  |  |  |
| Kristina Duran | x | ✓ | c | c | ✓ |  |  |  |  |  |  |  |
| Penny Franklyn | ✓ | ✓ | c | c | x |  |  |  |  |  |  |  |
| Camron Muriwai | ✓ | x | c | c | x |  |  |  |  |  |  |  |
| Karen Riwhi | x | ✓ | c | c | x |  |  |  |  |  |  |  |
| Kathryn Sadgrove | ✓ | ✓ | c | c | ✓ |  |  |  |  |  |  |  |
| May Seager | ✓ | ✓ | c | c | ✓ |  |  |  |  |  |  |  |

 = present, x = apologies given, o = no information, c = cancelled due to COVID-19

Chair: Lynne Tucker Minute taker: Kim Doble

In attendance: Trudi Dahlkamp, Pip Zammit and Dee Telfer

|  |
| --- |
| 1. Agreed Previous Minutes of Thursday, 27 February 2020 |
| 1. Matters Arising    1. Apologies – Penny Franklyn, Mike Roberts, Karen Riwhi and Camron Muriwai    2. Conflict of interest – none    3. Car parking tickets – will be distributed as required    4. Meeting payment forms can be obtained via Kim. If attending Zoom meetings payment will be made by proof of attendance on meeting minutes |
| 1. General Business   3.1 Everyone was welcomed back following the COVID-19 lockdown  3.2 There was a general discussion around Council members’ experiences when visiting hospital or the GP during the COVID-19 lockdown. (Report to be reviewed at the June meeting before submitting to the Incident Management Team Planning) |
| 1. Other/New Business   4.1 Members were asked to review the Terms of Reference and Volunteer Position Description (attached to May agenda) for discussion at the next meeting  4.2 A potential new member was recently interviewed by Lynne, Kathy and Kim and has been offered a position on the Consumer Council subject to Police clearance, he is hoping to be able to join us at the next meeting |
| 1. Discussion    1. Kelly Innes to come to the next meeting to talk about discharge planning and also Roy Davidson to give an update on Telehealth (both were due to attend the March meeting which was cancelled due to COVID-19)    2. There will be more patient information coming through for review, if any member would like to join the Document Review Group they should contact Kim    3. There are no updates as there have been no meetings due to COVID-19 lockdown. Meetings are starting up again so there will be updates next month. Lynne has been invited to attend the Acute Assessment Unit (AAU) Steering Group |

| Actions | Description | Who | Deadline |
| --- | --- | --- | --- |
| Schedule | Invite Kelly Innes and Roy Davidson to June meeting | Kim |  |
|  |  |  |  |

**Next meeting:** 1700-1900 Thursday, 25 June 2020

**Venue:** Waipoua Meeting Room, Tohora House