Northland Health Consumer Council

Minutes

|  |  |  |
| --- | --- | --- |
| 1700-1900 | Thursday, 25 March 2021 | Waipoua Meeting Room, Tohora House |

### Present / Apologies

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Attendance  | Jan | Feb | Mar | April | May | June | July | Aug | Sep | Oct | Nov | Dec |
| Lynne Tucker |  |  |  |  |  |  |  |  |  |  |  |  |
| Penny Franklyn |  |  |  |  |  |  |  |  |  |  |  |  |
| Kathryn Sadgrove |  |  | x |  |  |  |  |  |  |  |  |  |
| May Seager | x | o |  |  |  |  |  |  |  |  |  |  |
| Sonny Joseph Pere-Epiha | o | o | o |  |  |  |  |  |  |  |  |  |
| Dianne Fowlie |  | x |  |  |  |  |  |  |  |  |  |  |
| Johnny Kumitau |  |  | x |  |  |  |  |  |  |  |  |  |
| Moira Thompson | -- | -- |  |  |  |  |  |  |  |  |  |  |

 = present, x = apologies given, o = no information, c = cancelled due to COVID-19

Chair: Lynne Tucker Minute taker: Lynne Tucker

In attendance:

|  |
| --- |
| 1. **Meeting opening – Blessing/Karakia**
	1. Opened meeting with a prayer. Lynne suggested we have our own Karakia for the meetings. All present agreed. Kim to follow up with Maori Directorate to establish if the NHCC can share an existing Northland DHB Karakia.
 |
| 1. Agreed Previous Minutes of 25 February 2021
 |
| 1. **Matters Arising**
	1. Apologies – Kim Doble, Trudi Dahlkamp
	2. Welcome – Moira was welcomed to the group
	3. Conflict of interest – none
	4. Car parking tickets – distributed as required
	5. Meeting payment forms can be obtained via Kim. If attending Zoom meetings payment will be made by proof of attendance on meeting minutes.
	6. Recruitment applications received through Volunteer Northland
* Two interviewed and selected, awaiting police clearance
* Two people to be interviewed
	1. Overall we are attempting to have a council which represents the population of the North
	2. It appears difficult to inspire the younger group to join, however on discussion with other Consumer Council Chairs all have same issue
	3. It was agreed that we will phone for a reference of any new members applying
 |
| 1. Presentation – None
 |
| 1. General Business
	1. A note to be prepared for CGB requesting that a person’s title is added to future name badges. Not knowing who you are speaking to is frequently reported from members of the community.
	2. Discussion was held with the Chief Nurse and Midwifery Officer re staff seen in public places i.e. supermarkets wearing uniforms. We were informed that this issue is being addressed.
	3. To receive a monthly report on the documents reviewed with updated version if possible.
	4. May attended a national cancer forum to address outcome for Maori by Maori. (May to include a report)
	5. Penny raised the issue of how dangerous it was walking from the bus stop on Maunu Rd up to the hospital. This situation was discussed with Director of Strategic Projects Jacque Bell who walked the route and agreed. The chair will meet with a member of the Operations team to come up with the temporary solution.
	6. Meeting concluded with Ashley Bloomfield’s opening address at the 2021 CHF Shifting Gears Virtual Australasian and New Zealand conference sharing his learning and experiences of the year with Covid 19.
 |
| 1. Updates from regular meetings

5.1 Clinical Governance Board5.2 Child Health Clinical Governance Group5.3 Document Review Group 5.4 Workplace Violence Prevention5.5 Telehealth Steering Group5.6 Maternity Governance Group5.7 Advanced Care Planning5.8 Capital Works5.9 The Health System and Patient Care Data Reporting Group5.10 Reportable Events Committee5.11 Diabetes5.12 Sustainability Committee |
| 6. Meeting closed– Blessing/Karakia |

| Actions | Description | Who | Deadline |
| --- | --- | --- | --- |
| 1. | Interviews will be conducted for the selection of new members. | Lynne, Kathy & Kim |  |
| 2. | Note to CGB. | Lynne |  |
| 3. | Follow up of Karakia with Maori Directorate. | Kim |  |
| 4. | Follow up on walking path. | Lynne |  |
| 5. | Meeting with Mark McGinley. | Lynne |  |

**Next meeting:** 1700-1900 Thursday, 29 April 2021

**Venue:** Tohora House, Waipoua Meeting Room, Northland District Health Board