NORTHLAND DISTRICT HEALTH BOARD
Te Poari Hauora Ā Rohe O Te Tai Tokerau

Tertiary Support Packages

TERMS AND CONDITIONS

- **Tertiary Support packages are provided to recipients in person. It is expected that you will complete the qualification in the agreed timeframe.**

- **If for any reason you withdraw from a paper, any future application for tertiary support will take into consideration past academic history. You may be required to reimburse Northland District Health Board (NDHB) for the resources received/owing.**

- **By signing the Transition to Tertiary package agreement you are giving NDHB permission to seek confirmation of course completion and grades from the education provider where necessary.**

- **Emails regarding confirmation of continued enrolment/withdrawal/in study must be provided to the Kia Ora Hauora Northern Region Coordinator on the completion of each semester. At semesters' end and at the completion of the course a copy of results must be supplied as soon as possible to the coordinator.**

- **Once the qualification is received, you have fulfilled this agreement and the resource (laptop) becomes the property of the trainee (you). Confirmation of qualification must be supplied to the coordinator within 2 weeks of graduation.**

- **Travel is a one-off grant based on road travel (more than 10 KMs from residence to tertiary study). Reimbursement for travel will be provided as petrol vouchers or a credit to your hop card with the confirmation of successful course results. Your course timetable must be provided to the workforce advisor, and details regarding your place of residence must be updated every semester.**

- **Laptops are provided on loan, until such time as the recipient completes their study and achieves qualification. Once qualified the laptop becomes the property of the recipient. If at any point the laptop is lost or stolen you must inform the Kia Ora Hauora Northern Region Coordinator as soon as this occurs. The trainee is responsible for informing the coordinator of all maintenance needs of the product. NDHB will not replace the lost or stolen laptops.**

- **A "One Off" Accommodation Subsidy of $1,000.00 is available to trainees who are housed by their tertiary provider "on campus" Funds will be paid directly to the tertiary provider accommodation. A letter confirming your tenancy from your tertiary provider must be provided to the workforce advisor one month prior to occupancy with an invoice billed to the NDHB.**

The invoice should be addressed to; **Northland DHB** **Maori Health Services Directorate** **Attention: Kia Ora Hauora Northern Region Coordinator**	**The invoice should also have;** **Your name and student ID: as a reference** **Maori Health Services Directorate The cost of your accommodation support $1,000.00**